Meeting called to order @ 7:30 pm.

PUBLIC COMMENT: None.

NOMINATIONS FOR OFFICER:
   Michael Poost – President
   Kevin McCann – Vice President
   Lynne Oudekerk – Secretary
   Elizabeth Giugno - Trustee
   Mari Harris - Trustee
   Eileen Riley – Recording Secretary
   Jill Dugas Hughes – Library Director
   Tom Grant – Rensselaer County
   Liz Reyner – Friends of the East Greenbush Library
   Hollie Kennedy – Town of East Greenbush

MOTION: Ms. Oudekerk cast the vote to elect the officers.

COMMITTEE ASSIGNMENTS: Appointed by the President who serves Ad Hoc on all committees
   Service Committee
      Ms. Harris – Chair
      Mr. Harrison
      Ms. Guigno
   Administration Committee
      Ms. Oudekerk – Chair
      Mr. West
      Mr. McCann

MEETING SCHEDULE & LIBRARY CALENDAR: Board approved.

Board of Trustees: Change of address for Mr. McCann to #110.

Holidays & Days Closed: Correction for Memorial Day to May 25.

CODE OF ETHICS: Signed by all board members.
CONFLICT OF INTEREST & BYLAWS POLICY: Reviewed by the board.

MINUTES:
MOTION: Mr. McCann made a motion to accept the minutes of the December 17, 2019 Library Board meeting as presented. 2nd Ms. Oudekerk. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:
MOTION: Mr. McCann made a motion to accept the Off-Warrant dated December 31, 2019 in the amount of $46,669.24. 2nd Ms. Oudekerk. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to accept the Off Warrant dated January 15, 2020 in the amount of $66,507.35. 2nd Ms. Oudekerk. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to accept the Warrant dated December 31, 2019 in the amount of $13,724.96. 2nd Ms. Giugno. All in favor. None opposed. The motion carried.

MOTION: Ms. Oudekerk made a motion to authorize the signing of the Warrant dated January 15, 2020 in the amount of $154,798.16. 2nd Mr. McCann. All in favor. The motion carried.

MOTION: With 100% of the year completed, Mr. McCann made a motion to approve the P & L and Balance Sheet dated December 31 2019. 2nd Ms. Giugno. All in favor. None opposed. The motion carried.

MOTION: With 4% of the year complete, Ms. Oudekerk made a motion to accept the P & L and Balance Sheet as presented. 2nd Mr. McCann. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to accept the Gift and Grant Statement as presented. 2nd Ms. Oudekerk. All in favor. None opposed. The motion carried.

Ms. Harris entered the meeting @ 8:00pm. At that time Ms. Harris took the Oath of Office. Ms. Harris & Mr. Poost signed the document and it was notarized.

DIRECTOR’S REPORT:
- Programming & attendance increasing – 847 programs, 22,229 attending, 999 outside meetings.
- Adult Fiction- “Hot Off The Press” and digital audiobook circulation increasing; physical audiobook circulation down.
- Film Festival scheduled for February 8, 2020. Jackson Murphy will be behind the scenes. Jim Dickson & his wife Susan will emcee. Only 4 movies this year – Judy, Harriet and Parasite. Rensselaer will show Maleficent.
- New Library cards are in. There are 3 choices available. Replacements will cost $1.00 at the desk.

Ad Hoc committee: No report.

FRIENDS OF THE EAST GREENBUSH LIBRARY:
- The end of the year annual appeal has netted $2,200.00 to date.
• The Popup book sales have netted $360.00 to date.
• The Winterfest sale of children’s books realized $150.00. The Book Sale does not have a Chairperson so there will be no Spring Book Sale. The possibility of a tent sale was discussed.
• There will be a Children’s book sale in the Fall.
• The possibility of converting a storage room into a bookstore operated by the Friends is being discussed.

TOWN OF EAST GREENBUSH:
• A National Resources Project is being formed. 5-7 people with skills and training are being sought for a 2-year appointment.
• Interviews are under way for a Town Planner.
• Recruiting is under way for a Community Services Coordinator.

RENSSELAER COUNTY:
• The budget is being issued today & a report will be ready for the next meeting.

UHLS: There is a movement to make Libraries fine free – partially or full.

Mr. McCann left the meeting @ 9:00pm.

PERSONNEL MEMO:
MOTION: Ms. Oudekerk made a motion to accept the Personnel Memo as presented. 2nd Ms. Harris.
All in favor. None opposed. The motion carried.

NEW BUSINESS: Emergency Closing Policy.
    Director determines after a discussion with Mr. Poost.
    Service Committee will review the policy.

MOTION: Ms. Giugno made a motion to adjourn at 9:35pm. 2nd Ms. Harris.

Respectfully submitted,
Eileen Riley, Recording Secretary