

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
FEBRUARY 18, 2020**

DRAFT

In attendance: Michael Poost – President
Kevin McCann – Vice President
Bob West – Treasurer
Lynne Oudekerk – Secretary
Jill Dugas Hughes – Library Director
Mari Harris
Elizabeth Giugno
Shay Harrison
Liz Reyner – Friends of the East Greenbush Library
Holly Kennedy – Town of East Greenbush
Tom Grant – Rensselaer County
Eileen Riley – Recording Secretary

Meeting called to order @ 7:30.

PUBLIC COMMENT: None.

MINUTES: The minutes of the January 21, 2020 Board meeting has been corrected to read under Town of East Greenbush “Natural Resources Project”.

MOTION: Mr. West made a motion to accept the minutes of the January 21, 2020 Board meeting as corrected. 2nd Mr. McCann. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: Ms. Harris made a motion to accept the Off Warrant dated February 12, 2020 in the amount of \$104,090.66. 2nd Mr. McCann. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to authorize the signing of the February 12, 2020 Warrant in the amount of \$20,590.38. 2nd Ms. Giugno. All in favor. Noe opposed. The motion carried.

MOTION: With 12% of the year completed, Mr. McCann made a motion to accept the P & L and Balance Sheet as presented. 2nd January was a busy month. Visitors, checkouts, program attendance, and volunteer hours are just a few of the areas that increMs. Giugno. All in favor. None opposed. The motion carried.

DIRECTOR’S REPORT:

January was a busy month. Visitors, checkouts, number of programs & program attendance and volunteer hours are just a few of the areas that showed an increase.

The Film Festival was a success and a full report will be available for the March meeting.

The Children’s and Teen rooms have been updated. Several staff members have completed 23 hour of professional development.

The Friends ongoing book sale realized \$507.85.

ADMINISTRATION COMMITTEE:

Friends support for the Library for the last 2 years has been \$15,000.00.

\$15,000.00 has been received from the Friends for 2020.

Stark & Basilla will no longer audit the Library therefore meetings have been set-up with 3 firms for audit that are familiar with this type of organization.

The 2020 budget schedule is set: 3 planning meetings, 1 presentation to the Board and 1 public hearing.

MOTION: The Administration Committee made a motion to change the date of the vote on the budget to 9/17/20 with the goal of increasing community participation to September 17, 2020. 2nd Mr. McCann. All in favor. The motion carried.

SERVICE COMMITTEE: No meeting.

FRIENDS:

Vice President and Book Sale chairperson still needed

\$15,000.00 grant approved for the Library

\$72.00 in DVD sales @ the film fest

\$600.00 @ the sale in the Library in January

membership renewal letter is at the printers

a stop will be placed on book donations on 3/1/20

work will continue with Better World Books.

TOWN OF EAST GREENBUSH:

The following have been hired: police officers, assistant town planner, an additional building inspector, a Town services coordinator and assistant, a new Town judge has been appointed.

RENSSELAER COUNTY:

The County is in a strong financial position due to the sales tax

40 miles or more of road construction is planned for this year

A new technically equipped fire tower is being built that will provide additional revenue form other towns using the facility for trainings.

UHLS:

The distribution of future funds is still being determined and Mr. Poost will participate in the in the discussions

Educational programs for trustee training are being developed.

PERSONNEL:

MOTION: Mr. McCann made a motion to accept the Personnel memo as presented. 2nd Ms. Oudekerk. All in favor. None opposed. The motion carried.

NEW BUSINESS:

Succession Planning - the administration Committee is continuing to process a plan for seamless transitioning with Board changes.