

Director's Report – April 2020

Submitted May 19, 2020 by Jill Dugas Hughes

Along with all UHLS member libraries, our building remains closed to the public. Our mission to serve as a community center for lifelong learning has remained central as we have increased our digital presence during this mandated closure. We are providing live reference services via phone, email, and chat. Librarians have put together engaging virtual programs which are posted on social media channels, along with other engaging content. Our weekly e-newsletter has been popular, as well as the newly created adult services bi-weekly "The Greenbush Bookmark for Adults." Additionally, we partnered with the Town of East Greenbush, Police Department, School District, and YMCA to mail a Community Resource Guide to every resident and business (attached).



We have also announced our newest mascot, "Charlie" to the community. Visit this link to see our official launch video https://youtu.be/947UWUHs_Cw. Our current mascot "Sully" has been quite popular during the shut-down; he has had quite a following on Facebook, thanks to the lighthearted images Paul (building maintenance mechanic) has been sending to staff each week. Paul has been busy cleaning, maintaining, and painting the library during the closure (in addition to his creative Sully fun).



The Upper Hudson Library System Director's Association put together an ad-hoc committee charged with researching and drafting a coordinated reopening recommendation for libraries. The committee was made up of 6 library directors, in addition to me, as well as the director of UHLS. On May 15 we

released recommendations to the Director's Association (attached) which are being used to plan our own phased reopening plan for when state guidelines allow us to provide in-person services again. We will begin with accepting material returns and drive-thru window lending



service. We are making sure we have the quantity and types of supplies needed and that we have developed protocols and procedures for safe operating. Access to the library building and in-person programs may be limited for some time so that we can do our

best to safeguard public health. We continue to establish extensive sanitizing and cleaning protocols for the building and loaned materials. Our Farmers' Market, in

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partnership with the YMCA, will open on June 10th with enhanced safety protocols. In the meantime, we have partnered with Field Goods to provide farm-fresh delivery. When you use your discount code EGREENBUSHLIB for your first home delivery order, you will receive \$20 off and Field Goods will make a \$20 contribution to East Greenbush Community Library.

Our mission to serve as a community center for lifelong learning has remained central as we have increased our digital presence during this mandated closure. We look forward to putting forward that same energy toward inspiring ideas, strengthening community, and enriching lives when we can once again be a vibrant community gathering space.

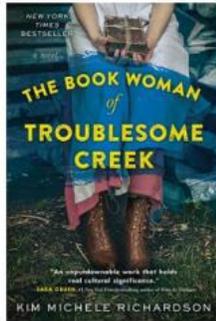


Book Discussion Group

Monthly. Any day, any time!
Online on Goodreads.com



May's book is
The Book Woman of Troublesome Creek by
Kim Michele Richardson



Use your library card to download this month's book selection in ebook or audiobook on Hoopla



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- New York Heritage Digital Collections
- New York State Historic Newspapers
- PRS Finding Your Roots with Henry Louis Gates, Jr.



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Check all book covers to borrow & read. Includes e-audiobook. Hoopla Library System (P25)



Reference Department Report – April 2020

Submitted by Elizabeth Putnam

Highlights

Note: This report contains updated information from March, as well as our April summary.

In March and April, Adult Services staff focused on ordering Overdrive content, coordinating and providing virtual reference services, exploring opportunities to deliver virtual programming, preparing for summer reading, taking over the majority of our departmental promotion and marketing efforts, and participating in meetings and professional development opportunities, while adjusting to new tools (software, websites) and new procedures (communication, reporting).

Overdrive content

- Elizabeth worked with Jill to redistribute departmental funds to support additional Overdrive purchasing.
- Catherine ordered 33 audiobooks and 107 ebooks on Overdrive.
- Although we have suspended the ordering of physical materials (print and media), collections librarians are monitoring patron requests and new releases for when we are able to resume ordering.

Virtual reference service

- Adult Services staff provide 13 hours of virtual reference service per week, primarily by phone.
- Reader's advisory is an important service that we have traditionally provided at the reference desk and through in-library displays. To continue offering our patrons reading suggestions and advice, we've increased our creation of reader's advisory flyers (shared via email newsletter or social media), staff reviews on our "staff picks" Goodreads presence (thanks go to all library staff for the increased and much appreciated contributions!), and through our programs (see below).

Virtual programming

- Catherine has started an informal weekly book discussion on Facebook, the Monday Night Book Chat. Catherine monitors our Facebook page on Mondays between 7-9 pm to chat with participants about what they are reading while offering reader's advisory services like book recommendations and suggestions for further reading.
- Elizabeth moved the library's monthly Book Discussion Group to an online platform, Goodreads. Nine of our book discussion regulars have joined the group, which provides an opportunity to share thoughts on our monthly book. In May, the group is reading and discussing *The Book Woman of Troublesome Creek* by Kim Michele Richardson.
- Jody is working with Selena to create an online trivia event for our patrons. Jody and Selena are researching the best platform to offer this type of programming (ex. GoToMeeting or Zoom).



- Jody has been in touch with several of our regular program presenters to inquire about their ability and willingness to offer online programming with us. While some do not have the time or technical ability to participate, Jody has several promising leads. She is following up on potential programs such as:
 - Resume and career workshops and one-on-one counseling appointments with a local career services consultant
 - Adult storytelling events for summer reading (theme: “Imagine Your Story”)
 - Journaling or memoir writing
 - Exercise or yoga classes

Adult Summer Reading Challenge 2020

- Adult Services will join Youth Services in using Beanstack to facilitate an online Summer Reading Challenge. Beanstack allows us to offer summer reading from a distance by offering challenge categories online and allowing patron to respond to challenges, log their reading, and enter prize drawings online.
- In considering our past summer and winter reading challenges, we determined that a sizeable percentage of our participants still prefer print formats over digital. We decided to go ahead and create a print entry card. We hope to mail it to East Greenbush and Schodack residents via the library’s print summer newsletter, which is, as of this writing, still under consideration. The Beanstack and print challenges will offer the same challenge categories and prizes.
- We hope to support local businesses by purchasing all prizes locally this year (as opposed to gift certificates to national chains as in previous years). It remains to be seen, however, which businesses will open and when, so our prize planning is on hold until later in the summer reading season.

Promotion and marketing

- Since our department’s communication with our patrons has shifted from primarily in-person to entirely virtual (or phone), we recognize the increasing importance of regular email and social media contact. And as library staff roles also shift in our new environment, Adult Services has been given the opportunity to take the lead in the creation of our promotional content and its delivery over email and social media. We’re not going it entirely alone, though, and our thanks go to Susan and Selena for their assistance as we learn the social media ropes.
- Greenbush Bookmark for Adults newsletter
Every other week, we distribute a new issue of Greenbush Bookmark for Adults (via email list or over social media). The newsletter features reader’s advisory content and DIY library program “kits,” and promotes our programs and eresources (such as Overdrive, Hoopla, Ancestry). (Issue one, issue two.) We are also contributing content to the weekly library-wide enewsletter.
- Social media
 - We have selected 5 weekly slots in which to post content to Facebook, Twitter, and Instagram. Selena assists us with our posts and also facilitates the posting of other, extra content in between our scheduled slots.
 - Monday morning, we promote the Facebook book chat or the Goodreads book discussion group.
 - Monday evening, Catherine conducts her Facebook book chat.
 - Tuesday evening, we share the latest issue of Greenbush Bookmark for Adults or a Virtual Library Kit (created by Jody and/or Holly).
 - Thursday evening, Catherine posts a new reader’s advisory flyer (example).



- Friday afternoons, we offer a community interest or public service-related post, such as Census response, job seeking, or unemployment benefits. The Friday slot may also be used to promote new programming as it becomes available.
- Marcia from Circulation has started a Facebook cookbook chat on Wednesday evenings, 7-9, using the same model as Catherine’s book chat, and has gotten a great response. Culinary advisory, perhaps?
- Jody has been working on increasing our department’s presence on Pinterest
- We have created a departmental social media plan and have coordinated with Karrie and Selena on technical details and best practices.

Meetings and professional development

- Staff attend the weekly all-staff meeting on Wednesdays, and Elizabeth attends the weekly Department Head meeting on Thursdays. Additional activities are listed in the Professional Development section below.

New tools and tech

During March and April, we have learned (or in the process of learning) the following websites, programs, or technology:

- | | | |
|------------------------|-------------|-------------------------------|
| ▪ Microsoft Teams | ▪ Twitter | ▪ Library Aware |
| ▪ LiveChat | ▪ Instagram | ▪ Beanstack |
| ▪ Grasshopper (phones) | ▪ Hootsuite | ▪ Skillup Capital Region |
| ▪ GoToMeeting | ▪ Goodreads | ▪ Chromebooks and peripherals |
| ▪ Facebook | ▪ Robly | ▪ Remote computer access |



Professional Development

- March 5 / Elizabeth / Cultivating Protective Factors for Safe Libraries and Resilient Communities / WebJunction webinar / 1 hour
- March 7 / Elizabeth / Presenter: “Trauma-Informed Libraries” in *Other Duties as Assigned, a Library Unconference* / NYLA & CDLC in-person conference / 2 hours
- March 10 / Elizabeth / Library 2.020 Virtual Mini Conference: Wholehearted Libraries / Library 2.0 Learning Revolution online mini-conference / 3 hours
- March 17 / Elizabeth / Core Values of Librarianship with Jessamyn West / NYLA Developing Leaders Program webinar / 1.5 hours
- March 24 / Elizabeth / Managing Virtual Teams / LinkedIn Learning online class / 1 hour
- March 26 / Jody and Catherine / UHLS Adult Services Advisory Committee video meeting / 1 hour
- April 1 / Elizabeth / Using Beanstack in Your Library: Uses, Tips & Training / Webinar/training session / 1 hour
- April 3 / Lauren / Working from Home: Strategies to Stay Organized / NYS OMA / 1 hour
- April 10 / Elizabeth / Providing Virtual Programming in a Health Crisis / NNLM webinar / 1 hour
- April 14 / Jody / Dewey Decibel: Presential Libraries Then & Now, Telling Women’s Stories, Exploring Gale’s Womens Studies / ALA Podcasts / 1.25 hours
- April 15 / Jody / Providing Virtual Programming in a Health Crisis / NNLM webinar / 1 hour
- April 15 / Elizabeth / Connecting Communities to Health Info: Graphic Medicine Kits at the Public Library / NNLM webinar / 1 hour
- April 16 / Lauren / What the COVID-19 Crisis Tells Us About Structural Racism / EmbraceRace.org webinar / 1 hour
- April 21 / Jody / Failing in the Right Direction / WebJunction webinar / 1 hour
- April 23 / Catherine / Providing Virtual Programming in a Health Crisis / NNLM webinar / 1 hour
- April 23 / Catherine / Strategies for Advancing Digital Equity / PLA webinar / 1 hour
- April 24 / Lauren / Public Libraries Respond to COVID-19: National Survey Results / PLA webinar / 1 hour
- April 24 / Lauren / Public Libraries Respond to COVID-19: Innovative Solutions in Times of Crisis / PLA webinar / 1 hour
- April 29 / Catherine / Dementia Awareness / NNLM webinar / 1 hour
- April 29 / Catherine / Staff manual update meeting / 1 hour
- April 30 / Elizabeth / “Large Library Concerns” meeting / UHLS / 1 hour



Reference Service

In April, library staff responded to 85 reference questions from patrons over phone, email, or chat. (This does not include outgoing calls made to patrons by Circulation Department staff)

- 21 email
- 63 phone
- 1 chat

April 2020 Programs, Reader's Advisory, and Promotions

Date	Item	Category	Attendance/participation/stats
March	Book Discussion: <i>The Great Believers</i>	Program	23 posts
April	Book Discussion: <i>Clock Dance</i>	Program	18 posts
4/3	Tiger King Read-alikes	Reader's advisory flyer	(FB) 4 engagements
4/4	Mindfulness & Well-Being; Paint by Numbers	Virtual Library Kits	(Weekly newsletter) 2,668 subscribers
4/13	Monday Night Book Chat	Program	(FB) 53 comments, 144 engagements
4/18	Earth Day	Virtual Library Kit	(Weekly newsletter) 2,661 subscribers
4/20	Monday Night Book Chat	Program	(FB) 41 comments, 152 engagements
4/21	Greenbush Bookmark for Adults	Newsletter	0 subscribers (first issue) (FB) 48 engagements, 39 clicks
4/23	What's Cooking? Good Booking! Cookbook chat	Program	(FB) 48 comments, 124 engagements
4/23	Schitt's Creek Read-alikes	Reader's advisory flyer	(FB) 60 engagements, 23 clicks (TW) 13 clicks (IG) 5 likes
4/27	Monday Night Book Chat	Program	(FB) 44 comments, 3 likes, 122 engagements
4/28	Genealogy & Family History	Virtual Library Kit	(FB) 14 engagements
4/30	The Office Read-alikes	Reader's advisory flyer	(FB) 4 engagements, 3 clicks (IG) 3 likes



Resource Sharing & Access Report – April 2020

Submitted by Dawn Geurds

Highlights

- Submitted a cleaning and disinfecting plan for the reopening of the library in phases.
- I have been communicating and collaborating with co-workers via Teams; attending staff, department heads, and staff manual review committee meetings; viewing webinars; reading appropriate articles; staffing the live chat service; researching appropriate PPE for staff to wear; keeping up with the governor's daily briefings.

Statistics

- 8 hours of Chat (4/27-4/30)
- Answered 20 reference questions by e-mail.
- Requested 0 ILLS
- Received 0 ILLS
- Sent out 0 ILLS
- 0 items requested within UHLS.
- 0 items that were placed on the Hold Shelf.
- 0 items were pulled from our shelves and sent to other libraries within the UHLS, to fill requests for their patrons.
- 0 expired holds were not picked up by the patrons that requested them.
- 0 items were found on the library's shelves that were marked lost in transit.
- 0 items were found on the shelves from the Unfilled But Available Item-Level Requests Report
- Drive-thru patron assistance was needed 0 times.
- Ongoing Booksale made \$ 0 for the month.
- Library was open 0 days / 0 hours.



Youth Services Report – April 2020

Submitted by Molly Chatt

Programming: Youth Services staff kept busy this month creating virtual content and planning for the future. We created 4 craft videos and 8 storytimes, and posted 3 virtual Lego/Building Challenges on Facebook and 4 virtual tween/teen Mashup craft projects on our Facebook & Teen Instagram accounts. Results have been mixed, with positive feedback and views of our storytime and craft videos, but low participation in our virtual challenges. One reason for this could be that school-aged children and teens are still busy with their online learning and are not interested right now in anymore virtual activities. We have decided to focus our efforts elsewhere but may bring back these types of challenges once school is over for the year. Here are stats from our storytime and craft videos that are hosted on the library's youtube channel and shared on Facebook:

8 Storytimes with Miss Joelle and Miss Molly
3,531 reached, 394 engagements, 464 views

4 Craft Videos with Miss Ariana
1,900 reached, 286 engagements, 272 views

Other Projects:

*Youth Services staff provides 18 hours a week of phone reference service, so far it has gone well, and patrons seem appreciative for the assistance.

*Jenna is responsible for creating and posting Youth Services content to the library's Facebook page, and creates numerous posts a week highlighting events, collections, Sully's adventures, and links to other information of interest to our patrons.

*YS introduced a weekly online activity kit called Boredom Busters in April, which includes links to books, videos, crafts, and other activities centered around a theme. Diana has been curating the content for these, and topics so far have included fairies/gardens, biking, and dance.

*Staff have also been training in LibraryAware to continue our virtual reader's advisory services to feature our digital materials on Overdrive & Hoopla.

*The library coordinated with the YMCA to provide books for the students enrolled in the childcare program that is offered to essential workers, with Jen selecting the materials and Jill dropping them off.

*We are continuing to provide our 1000 Books Before Kindergarten program online after several patrons inquired about the possibility of downloading and printing out our record logs. We did not have anything digital prepared for this program, so Jen created two reading logs that patrons are now able to access on our website and print out at home in order to continue tracking their child's progress while the library is closed.

Summer Reading: Our biggest project in the spring is preparing for our annual Summer Reading Challenge, and this year is no exception. The entire department has been involved in brainstorming new and creative ways we can keep kids reading with our SRC this year. Since in-person programming does not look likely, we are thinking of virtual programs we can offer to keep kids and teens engaged with books, our library, and learning. Ideas in the works include Grab N Go craft and science kits as well as virtual storytimes and book clubs. Jen and Jenna have been hard at work creating our online summer reading challenge on Beanstack, a new reading challenge software/mobile app that we will be using for the first time beginning in June. Beanstack has hosted two virtual Town Halls on April 2nd and 30th that Molly, Jen, and Jenna attended, in which staff from Beanstack and librarians from all over the country shared ideas about switching to an entirely virtual SRC. The Youth Services



team also met with members of the EG Adult Services staff on April 28th to coordinate our library-wide summer reading program and to discuss utilizing Beanstack to offer an online option for Adult SRC.

Mary Fellows and UHLS have recognized the unique challenges facing us this year in planning our SRC and have hosted several meetings to facilitate collaboration and resource sharing among the youth services librarians in our system. YS staff attended UHLS SRC meetings on April 7th, 14th, and 30th. There was also a joint meeting between the Youth and Adult divisions of UHLS to discuss our virtual programming options on April 21st.

Meetings & Webinars: YS has had weekly meetings to touch base and discuss our summer reading plans. In addition to all the meetings listed above in the Summer Reading Planning section, here are other specific meetings that YS staff participated in during the month of April:

*Jen is the public library representative for the school library system council for the Rensselaer-Columbia-Greene BOCES and attended a meeting on 4/8.

*Molly is the library representative for the Kiwanis Club of East Greenbush and attended a meeting on 4/14.

*Molly attended the board meeting of the Cornell Cooperative Extension of Rensselaer County as a member of the Family and Consumer Sciences Program Development Committee on 4/22.

*Jen attended a meeting of the Staff Manual Committee on 4/29.

The following are webinars that staff watched:

*Foundations of Early Childhood Development: It's All About Relationships

*Public Libraries Respond to COVID-19: Successful Ways to Work Remotely

*STRETCH your storytime! Supporting early learning with yoga and movement

*Failing in the Right Direction

*Choosing Good Picture Books

*Free Tools for Working with Social Media,

*Accessibility and Online Multimedia Content

*Fundamentals of Library Advocacy

*Middle Grade Magic Virtual Conference

*Public Libraries Respond to COVID-19: Managing Stress and Anxiety

*Inspiring High-Level Thinking in Young Children

*Public Libraries Respond to COVID-19: Innovative Solutions in Times of Crisis

*Youth Engagement and Leadership--YALSA



Technical Services Report – April 2020

Submitted by Susan Dague

As evidenced by the lack of numbers in the processed items table, no items were processed in April since we suspended the delivery of ordered materials while technical services staff work from home. Staff have been communicating and collaborating with co-workers via Teams; attending staff, department heads, and committee meetings; viewing webinars; reading pertinent articles; staffing the live phone reference service; responding to emails sent to the library’s general email address; and correcting errors in item and bibliographic records in the catalog.

Number of items processed: 0 (total – unknown)

Audio (adult + YA + juvenile)	0
Juvenile Fiction	0
Juvenile Nonfiction	0
Electronic (adult + YA + juvenile)	0
Fiction (adult + YA)	0
Miscellaneous	0
Unknown (on order records)	0
Nonfiction (adult + YA)	0
Print Subscriptions (adult + YA + juvenile)	0
Video (adult + juvenile)	0
Total	0

Number of items withdrawn: 0

Added for the year to date: 1,916

Withdrawn for the year to date: 2,917

Total items: 92,585

Digital Services Report – April 2020

Submitted by Karrie McLellan

Online Presence:

- Library Market Calendar:
 - Development for the new meeting room policy continues.
 - Support ticket regarding reports was resolved.
 - Added a “virtual branch” to our online event calendar to market virtual live and on-demand programming. Added events that link to the content.
- Databases
 - Publicized free access to Tumblebooks and Ancestry access from home (both temporary).
- Websites:
 - Several revisions to the front page and interior pages to reflect access to new resources and highlight virtual programming.
 - Added a virtual events page to link from the home page to our digital event content.
 - Posts to the Tech Tips blog to assist patrons with our online resources and direct them to other free media streaming sources.
 - Goodreads reviews were aggregated and posted to the (former) Staff Picks blog with links to their titles in our online services.
 - Edited our Robly signup widgets to include a category for the new adult e-newsletter.
 - Updated Connect 2 U staff training modules to reflect the latest changes in our digital services.
 - Fixed an issue with website backups.
- Social Media:
 - Worked with the team to appoint leads and create a process for creating and publishing social media content that would avoid duplication and users blocked from signing in.
 - Explored social media metrics and reports available to us. Researched which metrics we (public libraries) should be following and how to set appropriate goals.
 - Selena has been editing virtual programming videos for YouTube and helping to manage posting in our social media channels. She is also testing GoToMeeting for providing live virtual tech events.
- Fax24: Our fax service is available online for patrons who can scan a document but can only submit by fax and not email. Added this information to the website.
- Statistics across channels: rethinking the way we count engagement statistics when all circulation and program attendance is virtual.

UHLS:

- UHLS coordinated access to Tumblebooks and Ancestry from home for the system libraries.
- UHLS provided access to Hoopla for the system libraries, matching our limit of 5 checkouts.
- Assisted APL IT with Sierra notice issue.
- There is no geographic restriction on online card signup, so people outside our service area (in some cases, VERY far) were getting cards and access to our materials. Library staff have been urged to run reports to root out these applicants and shut down access. At the time of this report, I am unsure if this has been resolved.



Library Computers/Hardware:

- Configured and deployed Live Chat for Teams to create a chat box on our website. Worked out several bugs with staff during training. Chat is monitored on a minimal schedule. When chat is unmonitored, the chat box offers the patron a chance to send a message, which is sent to the library's main email.
- Configured and deployed Grasshopper to allow staff to receive and make calls from their personal phones as if they were calling from the physical library. Again, worked out several bugs with staff during training. The phones are monitored by staff on a regular schedule. When unmonitored, patrons can leave a voicemail which is checked and resolved at the beginning of the next shift.
- Created and distributed basic targeted Teams training documents, as well as links to training resources provided by Microsoft.
- Contacted Meraki about extending Wi-Fi coverage throughout the parking lot and connected our rep with Accu-Networks to determine what hardware is needed for our network.
- Continued troubleshooting of remote access to computers. Uploaded needed files from network drives to Teams to reduce the need for remote computer login.
- Shut down public computers and monitors and changed settings to prevent them from turning on and off automatically daily. Some of the computers continued to power on, so I went to the library to physically power down and unplug them. While there, I found additional items that could be powered down to save electricity.
- Brainstorming ways to safely and sanitarly manage tech lending and access as we phase back in. This includes a closer look at self-check systems.
- Renewed Deep Freeze Cloud subscription
- Received a failure error from the backup account that Accu-Networks was able to resolve.

Meetings/Workshops:

- Several hours of webinars and videos about how to use Teams effectively.

Statistical Notes:

- I am now tracking any reference questions I get on the library-wide reference statistics sheet.
- Zero statistics for Ancestry are likely because remote traffic goes through UHLS, not our library's IP address.
- I double-checked and yes, Flipster stats are the same as last month.
- It makes sense that online borrowing has increased significantly, but the fact that searches on our Gale database are double last month's and hundreds more than February is a bit surprising.
- Website sessions were about half of last month's total. This can be attributed, at least in part, to the fact that many people only go to our website to search the catalog. Because it is uncertain when libraries will reopen to the public, hold requests and account management have likely dropped off.

What's Next:

- Revised digital collections webpage
- Revised adult services webpage
- Create revised statistics spreadsheet to include digital activity



Circulation Report – April 2020

Submitted by Marion Pierson

Highlights

Circulation staff were very busy working from home in April. While continuing to learn the Teams software, they also participated in multiple trainings and webinars. Here are just some of them:

COVID-19 and Structural Racism, Extreme Customer Service, Managing Difficult Volunteer Transitions, What’s New in Children’s Literature 2020, Being Customer Focused, Information Literacy Among the Elderly, Shelving With Dewey, Culinary Literacy: A Library Recipe For Cooking Up Literacy and Community, Dealing With Angry Patrons, Managing Your Digital Archive, After the Storm: Libraries Helping to Heal a Community, OCLC COVID-19 Virtual Town Hall.

Staff also did extensive research into disinfecting collections in a pandemic, how to manage a phased reopening, and how to handle returns, request lists and various aspects of library service post-pandemic.

Roseann and Mary Ann called a combined total of 197 patrons to check in, let them know we missed them and told them about our virtual services. Many staff attended the full staff meetings on Wednesdays. Marcia hosted a virtual cookbook club, *What’s Cooking? Good Booking!* on Facebook, and Holly provided crafting content for the e-newsletter, as well as filming several meditation and wellness videos for the library’s YouTube channel. Selena has been working her circulation hours in the Digital Services Department. I attended the virtual Circulation Advisory Council meeting on April 1st and Department Heads meetings weekly.

Several staff members did volunteer projects in the community. Marcia sewed masks for the Firefighters’ Retirement Home, Marianne sewed masks for the MoonCatcher Project, Leeann is sewing masks for staff to use when they return to the library, Holly wrote “Thinking of You” cards for distribution to nursing home residents, as well as collecting and delivering food donations to the VA food bank, and Roseann sorted salvage projects for the Regional Food Bank.

Statistics

Patrons: 24 new patrons registered online in April

East Greenbush Residents 23

Schodack Residents 1

Checkouts:

April 2020

April 2019

Volunteers: 00 volunteers worked 00 hours

Outreach

Adult



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Outside Groups – April 2020

Submitted by Kathy Rossello

29 Cancelled Reservations – 645 Total Expected Attendance	Date	Expected Attend
CANCELLED) DHPSNY Workshop: Essential Policies and Procedures for Collecting Institutions	04/01/2020	40
Flying Knights Model Aircraft Club (CANCELLED)	04/01/2020	20
Tri-City Red Hat Ladies (CANCELLED)	04/02/2020	15
American Needlepoint Guild (CANCELLED)	04/02/2020	15
Illiterati Book Club (CANCELLED)	04/02/2020	15
Renss. Co. Master Gardeners Trip Planning meeting (CANCELLED)	04/02/2020	20
Capitolers (CANCELLED)	04/04/2020	25
CDLUG (Capital District Linux Users Group) (CANCELLED)	04/04/2020	40
Troop 1145 meeting (CANCELLED)	04/05/2020	12
Genet lip sync - all the single ladies (CANCELLED)	04/05/2020	10
Homebuyers Orientation (Cancelled)	04/06/2020	60
Brownie / Junior Girl Scouts - Think Like a Programmer (Cancelled)	04/06/2020	20
Girl Scout Brownie Troop 1041 (Cancelled)	04/06/2020	15
Tuesday Ramblers (Cancelled)	04/07/2020	25
Columbia Lacrosse Club (Cancelled)	04/07/2020	30
Girl Scout troop 5514 (Cancelled)	04/08/2020	11
Capital Region RWA (Cancelled)	04/11/2020	32
Tuesday Ramblers (Cancelled)	04/14/2020	25
MVP HEALTH CARE (Cancelled)	04/16/2020	10
Capital Hudson Iris Society (Cancelled)	04/19/2020	25
Cross Stitch Plus (CANCELLED)	04/20/2020	12
Tuesday Ramblers (CANCELLED)	04/21/2020	25
Commons Homeowners Annual Meeting (CANCELLED)	04/21/2020	50
EGA Studio Time - April 2020 mtg (CANCELLED)	04/22/2020	15
Travel Buddies (CANCELLED)	04/22/2020	30
Girl Scout troop 5514 (CANCELLED)	04/22/2020	11
Troop 1145 meeting (CANCELLED)	04/25/2020	12
Girl Scout Brownie Troop 1041(CANCELLED)	04/27/2020	15
The Writer's Bloc (CANCELLED)	04/28/2020	10
Total Expected Attendance for Cancelled		645