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Services Committee Meeting

9/9/2024, 5:30pm

In attendance:

Amanda Miller, Chair

Charlie Pensabene

Nichole Krisanda

Mari Harris, President

Jill Dugas Hughes, Director

- 1) Teams Update – Microsoft has yet to fix the issue that is causing us not to be able to use Teams with our eglib email addresses. Everyone will be converted over to eglibrary addresses soon, as they work out the privacy settings that are necessary.
- 2) Partnership Policy – We reviewed the draft Partnership Policy, and made additional changes. We are presenting this policy for the Board’s approval this evening. This policy outlines how the Library forms Partnerships with groups that align with the Library’s Mission, and help make these relationships official and supported. The goal is to have a Memorandum of Understanding for all partners in the future.
- 3) We began discussions on a FOIL request policy. It is our understanding that the Library has never been presented with a FOIL request but this is a pro-active measure we are looking to take.
- 4) The Code of Conduct regarding patron behavior in the Library is being reviewed and revised.
- 5) J. Dugas Hughes gave a brief update on the staff manual – we are still looking for a provider to work up a draft for us.

MOTION: To approve the Partnership Policy as presented.