

Admin Committee Minutes

10-7-24

Attendance:

Katie Sheehan (Chair), Camie Engel, Mari Harris, Jill Dugas Hughes (Director)

- Schodack Update:
 - Mari, Alexis, and Jill attended the Town Board meeting; Jill presented, and the experience was positive.
 - A Schodack resident voiced their opinion against the idea of building a town library.
 - The Schodack supervisor will come to the next Community Advisory Council meeting.
 - There is no new information with regard to the budget; their budget will become public in mid-November.
- Budget:
 - Passed! → when do we revisit: Address it at the December committee meeting; all are invited to attend.
 - Timeline of budget process for 2026; Discussions are in the works, and we plan to revisit in November with the goal of proposing a motion in the November Board meeting.
 - June: Jill begins planning.
 - August: Budget committee meets.
 - Early September: The budget committee makes a preliminary presentation to the Board.
 - mid-September: The public hearing is held.
 - Late September: The Board votes to approve the budget.
 - Mid-November: The budget vote and trustee election are held.

Upcoming items:

- November: budget timeline for 2026, personnel, NYS Paid Family Leave Act
- December: focus on Schodack; health insurance buyout/trading days to offset insurance cost (must happen by March)
- January: Reserves Policy