



## Services Committee Meeting

10/7/2024, 5:30pm

In attendance:

Amanda Miller, Chair

Charlie Pensabene

Nichole Krisanda

Mari Harris, President

Jill Dugas Hughes, Director

- 1) FOIL Policy – we discussed adding the timeline of FOIL responses to the policy but ultimately did not.
- 2) Code of Conduct - Current policy reviewed: J. Dugas Hughes made a new draft to cover grey areas and an equitable violations policy. We determined the committee will review, along with staff feedback, and will come back to whether or not we solicit outside review (i.e. Disability Rights New York) – at Nov Meeting; she will bring draft with staff input and we will bring our feedback.
- 3) J. Dugas Hughes gave a brief update on the staff manual – Marshall & Sterling (“M&S”) is reviewing; they quoted for a full revision and a free first round look. They do not do organization, however. Potentially by next meeting we will be able to review it. Hoping to have it ready for implementation in 2025. For future updates, she will also ask M&S about the ability to update.
- 4) Trustee Statement of Interest: We are looking to develop one for 2025 candidates. Discussion of a “meet the Candidate(s) night” and potential revamp of the packet. J. Dugas Hughes will draft a statement of interest and questions we may want to ask future candidates.

MOTION: To approve the FOIL Policy as presented.