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## Services Committee Meeting

12/2/2024, 5:30 pm

In attendance:

Amanda Miller, Chair

Charlie Pensabene

Nichole Krisanda

Mari Harris (arrived 5:34)

Jill Dugas Hughes

- 1) Code of Conduct – ready for Board Approval  
MOTION: The services committee moves to approve the Code of Conduct Policy, as presented, which will replace the current Disruptive Behavior and Rules of Conduct policies.
- 2) Staff Manual – We will review further to make sure nothing is conflicting with any other part of the manual.
- 3) Question about committee meeting times/dates – are they flexible and adjustable?  
Once committees are assigned in January 2025, then the time/date for committee meetings can be adjusted.
- 4) Upcoming: Meeting Room Policy will need review
- 5) Admin Committee will review the fee schedule for 2025
- 6) Reviewed priorities for 2025 including upcoming policy reviews
- 7) Trustee Recruitment – trustees should fill out the MBLC Board Matrix that is stored in Teams.