

**Friends of the East Greenbush Community Library**  
**10 Community Way**  
**East Greenbush, NY 12061**  
**[eastgreenbushlibrary.org/friends-of-the-library](http://eastgreenbushlibrary.org/friends-of-the-library)**  
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## **February 18, 2025 Meeting Minutes**

### **ATTENDANCE:**

Julie Ann Price – President	
Shay Harrison - Vice President	Mary Kolb
Diana Vance - Secretary	Lynne Shultis
Diana Valenchis - Adv. & Awareness Co-Chair	Gary Klee
Ei Aung - Membership Co-Chair	Linda Murphy
MaryAnn Baird - Membership Co-Chair	Sarah Holston
Jill Dugas Hughes - Library Director	
Susan Bell - Library Liaison	

### **EXCUSED ABSENCE:**

Jenn Romer - Fundraising Co-Chair  
Betty Bellino - Advocacy & Awareness Co-Chair  
Liz Reyner – Treasurer

### **CALL TO ORDER:**

The meeting was called to order at 6:00 PM.

**MINUTES:** Minutes from the November 19, 2024 meeting were reviewed.

**MOTION:** Ms. Baird made a motion to accept the minutes.  
2nd motion was made. All in favor. None opposed. The motion carried.

### **TREASURER’S REPORT:**

- Ms. Reyner was absent but submitted her report. Discussion regarding End of Year donations amounts were held.
- No vote was held pending confirmation of End of Year donations amount.

### **LIBRARY REPORT:**

- Ms. Dugas Hughes reported \$50,100 received in 2024 grants. \$13,750 was carried over from the previous year and \$45,220 was spent last year. \$18,630 remains which the Library is continuing to spend.
  - Some of the grants were closed and mostly expended (ie. audio book). Other grants are still open and are continuing to be used, such as staff development and appreciation.

- Some grants are intended to carry over between calendar years.
- \$50,000 budgeted to request this year.
- **Grant 1 - Teen Programming & Supplies - \$2,000.**  
**MOTION:** Mr. Harrison made a motion to accept the Teen Programming & Supplies Grant for \$2,000. 2nd Ms. Aung. All in favor. None opposed. The motion carried.
- **Grant 2 - Hoopla - \$3,515.** Pay-per-use program, which has the potential to add up quickly. The current limit is 5 items per person per month.  
**MOTION:** Ms. Murphy made a motion to accept the Hoopla Grant for \$3,515. 2nd Ms. Shultis. All in favor. None opposed. Mr. Klee abstained. The motion carried.
- **Grant 3 - Children's Programming & Supplies - \$6,500**  
**MOTION:** Mr. Harrison made a motion to accept the Children's Programming & Supplies Grant for \$6,500. 2nd Ms. Vance. All in favor. None opposed. The motion carried.
- **Grant 4 - Adult & Intergenerational Programming Grant - \$8,400**  
**MOTION:** Ms. Baird a motion to accept the Adult & Intergenerational Programming Grant for \$8,400. 2nd Ms. Kolb. All in favor. None opposed. The motion carried.
- **Grant 5 - Museum Pass Program for 2025 - \$3,225**  
**MOTION:** Ms. Murphy a motion to accept the Museum Pass Program for 2025 for \$3,225. 2nd Ms. Shultis. All in favor. None opposed. The motion carried.

## **PRESIDENT'S & VICE PRESIDENT'S REPORT:**

### **Friends Tag Line**

- Ms. Price discussed ideas for revamping the Friends logo and addition of a tagline - Go Beyond the Card - Become A Friend.
- Ms. Bell is assisting with a new, modernized logo.

### **Financial SOP's**

- Mr. Harrison updated the status of the SOPs including: SOP regarding Treasurer duties so that the transition of duties when the Treasurer retires is seamless and consistent. This will include Quickbooks procedures.
- Additionally, this will include breakdown of the revenues received at the circulation desk.

## **ADVOCACY & AWARENESS REPORT:**

- Ms. Valenchi reported on Advocacy Day results.
- The in person signature event was successful.
- Approximately 150 letters were collected. Children filled in hearts relating to why they loved the library.
- Meetings with elected representatives were held on Advocacy Day.
- Discussions were held to improve efforts for next year

## **MEMBERSHIP REPORT**

- Ms. Baird reported on membership. 99% of the campaign goal has already been met.
- 128 memberships received so far in 2025.
- We are already halfway to our 2024 membership amount.

## **FUNDRAISING/BOOK SALES:**

### **Raffle Basket Summary**

- November - Toy Story (115) and Richard Paul Evans (82).
- December - Diary of a Wimpy Kid (119 tickets) and Book & Library Lovers (132 tickets)
- January - Hunger Games (75) and Simpsons (92)
- Current baskets - Far Side and Bad Guys
- Ms. Price discussed getting more donated gift certificates in future baskets.

### **Holiday Craft Shop Summary**

- Sold out of all items but had to lower initial prices
- Raised \$832 - goal was \$500

### **Spring Book Sale - April 4-6**

- Sign-Up Genius Volunteer Notice will be sent at end of month
- Expanded hours for sale will hopefully increase sales - 9:00 on Friday and Saturday
- Thursday night Friends preview to be expanded to include teachers/educators
- Ms. Price discussed the need to increase funds raised to keep pace with library needs.
  - Should prices be raised to \$2 a book or will this freeze spending and less books will be sold?
  - There is already a large leftover inventory.
  - Puzzles are currently \$1 per puzzle. Should the larger puzzles or those from high quality manufacturers be increased to \$2?
  - Increase price for new hardcover books in our ongoing book sale to \$2?
- New volunteers are needed for the eBay team - notice to go out in a future newsletter.
- Discussions are underway with the library to see if we can increase sales at the ongoing sale shelves.
- Discussion followed on raising the cost of books at ongoing and fall sale to \$2 starting in September so that the public will receive enough notice of the increase in price and the reason for it.

### **Swag Shop Fundraiser**

- Ms. Price discussed that plans are underway to create a limited time swag shop with a range of items for pre-order. Financial goals have not been set yet.
- A supplier who will not charge for the shop has been identified.
- More updates to follow as we get more information

### **Night at the Library Fundraiser**

- Ms. Price discussed the concept of an event to be held in either the Fall or next Spring.
- To include silent action, entertainment, etc.
- The fundraising goal is preliminarily set at \$10,000.