

Services Committee Minutes

July 6, 2026 • 5:30 PM

Attendance: Jordan White (Chair), Charlie Pensabene (President), Sarah Boggess (Trustee), Doug Morrissey (Trustee), Jill Dugas-Hughes (Director), Jenna Schmonsky (Administrative Assistant)

ACTION ITEMS:

1. Liaisons for Board Meetings
2. Community Access and Shared Spaces Policy (new policy)
3. Trustee Recruitment

1. Liaisons for Board Meetings:

- Further discussion is needed.

2. Community Access & Shared Spaces Policy:

- The committee completed its final review of the policy.

Motion: The Services Committee recommends that the full Board approve the Community Access & Shared Spaces Policy.

3. Trustee Recruitment:

- Two board positions will become available in 2027.
- As part of ongoing trustee recruitment, the board should evaluate its composition through an equity lens, identify any gaps in community representation, and conduct targeted outreach to attract candidates who bring diverse demographics, perspectives, and skill sets.
- There was discussion about holding a trustee recruitment event on September 15 at 7:00 p.m., followed by the board meeting at 7:30 p.m. This event would provide an opportunity for community members to learn more about board service at the library. The board also discussed inviting the Friends to be a part of this event in an effort for community members to learn more about volunteer options at the library. Trustees also discussed inviting the Friends of the East Greenbush Community Library to participate so attendees could learn about additional volunteer opportunities at the Library.



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- The trustee petition deadline is October 17.
- A candidates' forum is tentatively scheduled for October 22.

Future Discussions:

1. Liaisons for Board Meetings
2. Trustee Recruitment
3. Unattended Juveniles Policy
4. Space Planning
5. Land Purchase/Use Policy
6. Exhibit Policy (review)
7. Library Access Policy (review)
8. Gifts and Donations Policy (review)
9. Tutoring Policy (review)
10. Library Card Policy (review)
11. Loan Periods/Fines/Fees