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FRIENDS OF THE EAST GREENBUSH LIBRARY BOARD MEETING September 20, 2022

In attendance:

Liz Reyner - Treasurer
Julie Ann Price - Book Sale Chairperson
Jill Dugas Hughes – Library Director
Betty Giugno
Lynne Schultis
Pam Lansing
Linda Murphy

Meeting called to order at 6:02 pm. Due to Mr. Pensabene’s work-related travel absence, Ms. Reyner chaired the meeting. Also, due to Ms. Riley’s absence, Ms. Murphy agreed to record the minutes.

MINUTES from the June 21, 2022 we reviewed by all in attendance.

MOTION: Ms. Price moved to approve the minutes of the June 21, 2002 meeting as amended (\$50.00 in proceeds from the sale of children’s books vs. \$50,00). Seconded by Ms. Giugno. All in favor. None opposed. The motion carried.

TREASURER’S REPORT: Ms. Reyner noted a change to be made to the report – under expenses “Price Chopper” replaces “E. Reyner” (refers to a debit charge for S. Bell gift).

MOTION: Ms. Murphy made a motion to accept the Treasurer’s Report dated September 20, 2022, as amended, in the amount of \$43,694.92. Seconded by Ms. Price. All in favor. None opposed. The motion carried.

BOOK SALE/FUNDRAISING:

- Sale tent at Farmer’s Market discontinued due to low sales. Unless there is a change in the number of vendors, will not have tent at the Farmer’s Market next summer.
- Volunteers for Farmer’s Market transitioned to a sale table in the Library lobby. Sales of books, raffle tickets for two gift baskets and Friends tote bags averaging \$30.00 weekly.

- On-going book sales in the Library continues to do well. Ms. Dugas Hughes will change procedures to transfer cash from credit card sales made at the circulation desk to Friends account yearly or quarterly vs. monthly. Amount of credit card sales will be available to Friends for budgeting purposes.
- Fall book sale will take place October 7-9, 2022. Maid Men hired to unload books from the shed. Columbia High School Key Club may assist with clean-up at the end of the sale.
- Gift card from June Farms donated – will create gift basket for future raffle.
- New shed door delivered – will take one day to install.
- Valuable vintage comic book donated – may sell to local dealer.
- Volunteer recognition – Ms. Price proposed purchasing items for year-round work on book donations, in-house sale, eBay sales. Possibilities mentioned were aprons for sorters, and/or baseball caps.
- Volunteer reception – the idea of resuming a reception for both Library and Friends volunteers was discussed. Susan Bell will be contacted for available dates on the library calendar

MOTION: Ms. Giugno made a motion to approve the purchase of items for volunteer recognition up to \$500. Seconded by Ms. Reyner. All in favor. None opposed. The motion carried.

ADVOCACY: No report.

LIBRARY DIRECTOR REPORT:

- Very successful summer reading program for adults and children
- 28 % increase in August 2022 patron visits as compared to August 2021
- Pick-up at drive through window has decreased, circulation desk activity has increased
- Building enhancements - new alarm system, technological upgrades in meeting rooms, motorized folding installed in conference room, new furniture purchased
- Library is participating in activities to promote library card sign-up month

BOARD OF TRUSTEES: No report

PREVIOUS BUSINESS: N/A

NEW BUSINESS:

- New York Library Association – the application for renewal of Friends of Libraries section membership was received. This organization has an upcoming conference in Saratoga Springs NY

MOTION: Ms. Reyner made a motion to approve \$50 to pay the annual membership. Seconded by Ms. Price. All in favor. None opposed. The motion carried.

- Open positions – Vice President, Database Coordinator, Public Relations. Ms. Lansing expressed interest in the position of Database Coordinator. There have been several email responses to posting of open positions. These individuals will be contacted to answer questions and obtain information on their areas of interest. Election of officers will take place at the November 15, 2022 Friends meeting.

Ms. Price made a motion to adjourn at 7:15 pm. Seconded by Ms. Giugno. All in favor. None opposed. The motion carried.

Respectfully submitted,

Linda Murphy