

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING  
July 17, 2018**

**Adopted September 18, 2018**

In attendance: Michael Poost – President  
Kevin McCann – Vice President  
Bob West – Treasurer  
Jim Lansing – Secretary  
Elizabeth Giugno  
Shay Harrison  
Mandy McCord (absent-excused)  
Jill Dugas Hughes – Library Director  
Liz Reyner – Friends of the East Greenbush Library  
Holly Kennedy – Town of East Greenbush  
Tom Grant – Rensselaer County Legislature  
Meeting called to order at 7:30 by Mr. Poost.

**PUBLIC COMMENT:** The public hearing for the library budget was held on July 17 at 7:00 pm. There was one member of the public in attendance.

**MINUTES:**

**MOTION:** Mr. Lansing made a motion to accept the minutes of the June 18, 2018 meeting as presented. 2nd Ms. Bellino. All in favor. None opposed. The motion carried.

**TREASURER'S REPORT:**

**MOTION:** Mr. McCann made a motion to accept the Off-Warrant dated July 11, 2018 in the amount of \$91,128.427. 2nd Mr. Harrison. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**MOTION:** Mr. Lansing made a motion to authorize the signing of the Warrant dated July 11, 2018 in the amount of \$30,039.93. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**MOTION:** Mr. McCann made a motion to accept the P & L, P&L Prior Year comparison, and Balance Sheet as presented. 2nd Mr. Harrison. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**MOTION:** Mr. McCann made a motion: Whereas it is the intention of the Board of Trustees of the East Greenbush Community Library to comply with the requirements outlined in the NYS Property Tax Freeze Credit; Be it resolved that the Board of Trustees of the East Greenbush Community Library shall present to the public on September 6, 2018 the proposed 2019 Budget in the amount of \$2,104,899. This budget constitutes a 2.7% increase over the board approved 2018 Amended Budget. 2nd Mr. West. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**SERVICE COMMITTEE:** The first reading of the draft meeting room policy was publicly read. The second reading will occur at the September board meeting.

**ADMINISTRATION COMMITTEE:** No meeting.

**PERSONNEL MEMO:**

**MOTION:** Mr. McCann made a motion to approve the Tuesday, July 17, 2018 Personnel Memo as presented. 2nd Mr. West. All in favor. None opposed. The motion carried.

**DIRECTOR'S REPORT:**

145 new cardholders registered in June and 17,965 visits.

The library was open 30 days/288 hours.

Maintenance hours have been reallocated to assist when the library is open, as opposed to in the morning before the library is open.

Work has begun on the 2019 Phase 2b of the Energy Efficiency Heat Project NYS Construction grant.

New public computers have been deployed and Library Market has been implemented.

**FRIENDS OF THE EAST GREENBUSH COMMUNITY LIBRARY:**

Voted to provide operational support for books and materials in 2019 in the amount of \$15,000.

**TOWN OF EAST GREENBUSH:**

Work on a new 36 mile bicycling trail along the Hudson, connecting 11 towns and 3 villages is set to begin in 2019. The new town park building is complete and is in active use for summer camp.

**RENSELAER LEGISLAURE:**

The Hudson Valley Community College budget; which included funding the Center of Advanced Manufacturing Skills, passed.

**UHLS:**

The UHLS dinner was terrific. East Greenbush Library nominated Jackson Murphy for Volunteer of the Year and he won! The library received \$250 in honor of Mr. Murphy.

**OLD BUSINESS:**

The heat pump project is progressing.

Hurr Fund- The Education Foundation is interested in meeting with the library to discuss a joint project to recognize Ruth Hurr. A meeting will be set up with Mr. Harrison, Mr. McCann, the Education Foundation, and Ms. Dugas Hughes.

**NEW BUSINESS:** None.

**MOTION:** Mr. Lansing made a motion to adjourn at 9:00 pm. 2nd Ms. Bellino. All in favor. None opposed. The motion carried.