

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
OCTOBER 10, 2016**

Approved 11/15/17

In attendance: Michael Poost – President
Mandy McCord – Vice President
Kevin McCann – Treasurer
Jim Lansing –Secretary
Jill Dugas Hughes – Library Director
Elizabeth Giugno
Lisa Fox
Bob West – Incoming Board Member
Lynne Oudekerk - Friends of the Library
Tom Grant – Town of East Greenbush

Jennifer O’Brien – excused

Meeting called to order @7:30.

PUBLIC COMMENT: None.

MINUTES: The September minutes were corrected as follows:

Construction Grant Application Motion #1: delete “of \$46,557.00” and “and the transition to LED lighting”.

MOTION: Ms. Fox made a motion to accept the minutes of the September 20, 2016 minutes as amended. 2nd Mr. McCann. No further discussion. All in favor. None opposed. The motion passed.

TREASURER’S REPORT:

MOTION: Ms. McCord made a motion to authorize the signing of the Warrant dated October 12, 2016 in the amount of \$35,914.67. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion passed.

MOTION: With 78 % of the year completed, Ms. Fox made a motion to accept the P & L and Balance Sheet as presented. 2nd Mr. Lansing. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. Giugno made a motion to accept the Off Warrant dated October 13, 2016 in the amount of \$99,865.30. 2nd Ms. McCord. All in favor. None opposed. The motion carried.

DIRECTOR’S REPORT:

According to NYSDDL, Central Library funds are only to be used for non-fiction. This will impact the UHLS shared overdrive collection. Individual libraries will need to contribute additional funds for fiction ebooks in FY17.

A \$500.00 gift has been received from the Lopez Charitable Fund.

Distribution of Field Goods will begin Thursday, October 20.

Through a grant from the Friends, 2 AWE Early Literacy computers have been purchased to replace the 3 outdated AWE Early Literacy computers.

There will be a Trustee Training at UHLS on January 17, 2017.

\$3700.00 was raised at the Walk for Breast Cancer.

The Volunteer Reception will be held on Friday November 11 at 7:00.

OLD BUSINESS:

The heat pump has been ordered and will be installed in 6-8 weeks.

The Strategic Planning draft will be available for the November meeting and the completed plan for the December meeting.

The Herr Estate issue has been resolved to the satisfaction of the Board.

NEW BUSINESS:

MOTION: Ms. Giugno made a motion to accept the 1st reading of the Credit Card Transaction Policy. 2nd Ms. McCord. All in favor. None opposed. The motion carried.

LIASON REPORTS:

FRIENDS:

Ms. Oudekerk reported the Children's Book Sale was a successful community event and it raised more than \$3200.00.

Set-up for the Adult Book Sale begins this Thursday.

TOWN OF EAST GREENBUSH:

Mr. Grant reported the Town is finalizing its Code of Ethics and reviewing the proposed budget.

Ms. Fox made a motion to adjourn at 9:20. 2nd Ms. McCord.

Respectfully Submitted,
Eileen Riley, Recording Secretary