

EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING

NOVEMBER 14, 2017

In attendance:

Michael Poost - President
Mandy McCord - Vice President Kevin Mccann - Treasurer
Jim Lansing - Secretary
Jill Dugas Hughes - Library Director Lisa Fox
Elizabeth Giugno
Bob West
Shay Harrison - to be seated on the Board 1-1-18
Liz Reyner - Friends of the East Greenbush Community Library
Eileen Riley - Recording Secretary

Meeting called to order @ 7:30.

PUBLIC COMMENT: None.

MINUTES: The minutes of the October Board meeting were corrected as follows:

Mandy McCord excused;
4th line under Friends spelling corrected to "Friends";
4th motion under Treasurer's Report 1st line omit".

MOTION: Mr. Lansing made a motion to accept the minutes of the October 24, 2017 meeting as corrected. 2nd Ms. Fox. All in favor. None opposed. The motion carried.

TREASURER'S REPORT:

MOTION: Ms. Fox made a motion to authorize the signing of the Warrant dated November 13, 2017 in the amount of \$16,528.36. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: With 87% of the year completed, Ms. Fox made a motion to accept the P & Land Balance Sheet as presented. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

MOTION: Mr. Lansing made a motion to accept the Off-Warrant dated November 13, 2017 in the amount of \$82,640.73. 2nd Mr. West. All in favor. None opposed. The motion carried.

ADMINISTRATION COMMITTEE: No meeting.

SERVICE COMMITTEE: No meeting.

FRIENDS OF THE EAST GREENBUSH COMMUNITY LIBRARY:

Liz Reyner is the newly elected President.
Ms.Reyner & members of the Library staff attended the NYLA meeting last week & attended several presentations.

The Friends are planning to provide more funding for the Library.

TOWN OF EAST GREENBUSH: No report.

UHLS: Ms. Dugas Hughes & Mr. Poost have joined the Board.

A 1 year contract extension with member libraries was approved.

A construction grant website has been created which will include the criteria for choosing projects.

DIRECTOR'S REPORT

A volunteer reception will be held this Friday evening @ 6:30 @ the Library.

This Sunday, November 19, a fundraiser to benefit the Library will be held at Barnes & Noble in Colonie Center from 1:00 - 5:00 PM.

"Book a Librarian" has partnered with:

Columbia High School for digital grandparents;

Cornell Cooperative Extension for "drop in Tuesday tech";

The historical society for genealogy;

The Legal Project.

An art workshop grant is in the application process.

Workers Comp is increasing by 21% for 3 years due to a large claim. A safety audit reported no problem for the Library & no recommendations.

NYSLRS is under budget this year.

OLD BUSINESS: The heat pump contractor is working with the Library to use the Grant money received to cover Phase 1 of the project & the Library can spend matching funds before the Grant 2 eligibility period in July. All money spent works toward the Grant 2.

MOU: Referred to the Administration Committee. After their review it will be forwarded to the Service Committee for their perspective.

NEW BUSINESS: Mr. Mccann, Ms. Giugno & Mr. West have volunteered to serve as the Nominating Committee.

The following dates have been established for Board meetings in 2018:

January 15 & February 1 will be held on the 3^d Monday;

March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 13, December 18 will be held on the 3^d Tuesday.

Committee meeting dates will be set at the January Board meeting.

Future minutes will be posted on the web page

The proposal for a full day Library staff training day was referred to the next Board meeting.

MOTION: Mr. Mccann made a motion to adjourn at 9:15. 2^d Mr. Lansing. All in favor. None opposed. The motion carried.

Respectfully submitted,
Eileen Riley, Secretary to the board of Directors