EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
DECEMBER 15, 2015

In attendance: Michael Poost – President
Lisa Fox – Vice President
Kevin McCann – Treasurer
Mandy McCord – Secretary
Jill Dugas Hughes – Library Director
Jennifer O’Brien
Elizabeth Giugno
Eileen Riley – Recording Secretary
Jim Lansing – excused

Meeting called to order at 7:05.

PUBLIC COMMENT: None.

MOTION: Ms. O’Brien made a motion to accept the minutes as presented. 2nd Mr. McCann. No questions. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: Ms. Fox made a motion to authorize the signing of the Warrant of December 8 in the amount of $18,900.14. 2nd Ms. O’Brien. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

With 94% of the year completed, the Board agreed to pay the full balance of the Umbrella Policy bill by the end of the year. The Board also agreed to discuss a possible new process for insurance and Workers’ Compensation for 2017.

MOTION: Mr. McCann made a motion to approve renewing with Utica National for 2016. 2nd Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. O’Brien made a motion to accept the P & L, Balance Sheet and Gift and Grant Report as presented. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. Giugno made a motion to accept the Off Warrant in the amount of $75,753.50. 2nd Ms. Fox. No questions. All in favor. None opposed. The motion carried.

MOTION: Ms. O’Brien made a motion to approve the salary increases as presented in the budget. 2nd Ms. Fox. No questions. All in favor. None opposed. The motion carried.

Mr. McCann thanked the Board for their service in 2015 and thanked Ms. Dugas Hughes for the effort and speed with which she has taken on directorship of the Library.
DIRECTOR’S REPORT:
The President and Vice President of the Friends of the Library have been added to the list of those who will receive notices and minutes of meetings.

Had a “get to know you” meeting with the Director of the North Greenbush Library.

Is interested in creating a Memorandum of Understanding which would define the roles and relationship between the Board and the Friends of the Library.

OLD BUSINESS:

MOTION: Mr. McCann made a motion authorizing the President to sign a contract for the DCC Controls Project after due diligence has been done with the bidders. 2nd Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

An energy study is being conducted by National Grid and it is possible that some issues may be covered by a grant, specifically work involved with the Controls Replacement Project.

NEW BUSINESS: None.

BOARD COMMENTS: None.

MOTION: Mr. McCann made a motion to adjourn at 8:20. 2nd Ms. Fox.

Respectfully submitted,
Eileen Riley, Recording Secretary