

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING  
FEBRUARY 16, 2016**

**Approved 3/11/16**

In attendance: Michael Poost – President  
Mandy McCord – Vice President  
Kevin McCann – Treasurer  
James Lansing – Secretary  
Jill Dugas Hughes – Library Director  
Lisa Fox  
Elizabeth Giugno  
Jennifer O’Brien

Members of the public

Meeting called to order at 7:43 p.m.

**PUBLIC COMMENT:** None.

**MOTION:** Mr. McCann made a motion to accept the January 19, 2016 minutes. 2<sup>nd</sup> Ms. Giugno. No questions. All in favor. None opposed. The motion carried.

**TREASURER’S REPORTS:**

**MOTION:** Ms. Fox made a motion to authorize the signing of the Warrant of February 9, 2016 in the amount of \$28,562.78. 2<sup>nd</sup> Ms. O’Brien. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**MOTION:** Ms. Fox made a motion to accept the P & L, and Balance Sheet as presented. 2<sup>nd</sup> Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

**MOTION:** Ms. Fox made a motion to accept the January 14 - February 10, 2016 Off Warrant in the amount of \$75,958.32. 2<sup>nd</sup> Ms. McCord. No questions. All in favor. None opposed. The motion carried.

**DIRECTOR’S REPORT:**

Ms. Dugas Hughes discussed ‘Mission, Success, Measurement’ as they pertained to the Library’s relevance to the community presently and moving forward.

She reviewed the library usage trends by category for 2015 and 2016.

**OLD BUSINESS:**

Mr. Poost gave an update on the DCC Controls Project – the contract is set.

Ms. Dugas Hughes gave an update on the Strategic Plan Project. Over half of the participant invitees have accepted. Several have not yet responded. To date there were only 2 confirmed declinations.

**NEW BUSINESS:** Ms. Dugas Hughes discussed the possibility of securing a new auditor. Mr. Poost suggested other alternatives. This will be further discussed.

Ms. Dugas Hughes stated CPR training may be provided to staff due to a recent incident.

**BOARD COMMENTS:** None.

**MOTION:** Mr. Poost made a motion to adjourn at 9:07 p.m. 2<sup>nd</sup> Ms. Fox.

Respectfully submitted,  
James Lansing, Secretary