EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
FEBRUARY 19, 2018

Approved 3/20/2018

In attendance: Michael Poost – President
Kevin McCann – Vice President
Bob West – Treasurer
Jim Lansing - Secretary
Jill Dugas Hughes – Library Director
Elizabeth Giugno
Shay Harrison
Mandy McCord
Liz Reyner - President Friends of the Library
Tom Grant – Rensselaer County Legislature
Eileen Riley – Secretary to the Board of Directors

Meeting called to order @7:32.

PUBLIC COMMENT: None.

MINUTES: The January minutes were corrected as follows:
The Friends meeting was held on Tuesday, January 16, 2018.

MOTION: Mr. McCann made a motion to accept the minutes of the January 15, 2018 Board meeting as corrected. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: With 12% of the year over, Mr. McCann made a motion to accept the Balance Sheet & P & L as presented. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to authorize the signing of the Warrant dated February 14, 2018 in the amount of $48,096.44. 2nd Mr. Lansing. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to accept the Off Warrant dated February 14, 2018 in the amount of $99,029.02. 2nd Mr. Harrison. All in favor. None opposed. The motion carried.

COMMITTEE REPORTS:
Administration: 3 new hires
   April 18, 2018 Staff Development Day;
   Friends have already funded their balance from 2017.

Service:
   Advocacy Day February 28, 2018;
   2 policies per month have been scheduled for discussion.

PERSONNEL: Mr. Lansing made a motion to accept the Personnel Memorandum as presented. 2nd Mr. McCann. All in favor. None opposed. The motion carried.
DIRECTOR’S REPORT: Excerpts from the Annual report:
- Staff is culling the collection to reduce the # of volumes to 70,000;
- Program attendance is up;
- Book circulation is up;
- All other physical items are up;
- The # of adult programs increased from 186 – 246
- The type of programs being sponsored is being reviewed.

FRIENDS:
- Meeting 2/20 @ 6:30;
- Members are attending the Advocacy Day;
- Volunteers are still needed for the movie event;
- There will be a book sale in April;
- Grants are ready to be approved.

EAST GREENBUSH TOWN BOARD: Holly Kennedy will attend the Library board meetings.

RENSELEAER COUNTY: The purchasing system is being reviewed with the goal of reducing costs.

UHLS:
- The board met 2/14/18 & the importance of Advocacy Day was stressed.
- An additional construction grant was awarded to Berne in the amount of $18,000.00.
- The award process is being reviewed.
- Patrons will soon be able to pay fees on line which will change what library receives the fees.

OLD BUSINESS:
- Heat pumps have been ordered & a construction grant request will be submitted to cover the remainder of the project.

NEW BUSINESS: Library information will now appear in The Advertiser.

MOTION: Mr. McCann made a motion to adjourn @ 9:05. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

Respectfully submitted,
Eileen Riley
Secretary to the Board of Directors