



Inspiring Ideas, Strengthening Community, Enriching Lives

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**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
APRIL 17, 2018**

APPROVED 5/15/2018

In attendance: Michael Poost – President – excused
Kevin McCann – Vice President
Bob West – Treasurer – excused
Jim Lansing – Secretary
Elizabeth Giugno
Mandy McCord
Shay Harrison
Eileen Riley – Recording Secretary
Jill Dugas Hughes – Library Director
Liz Reyner – Friends of the East Greenbush Library
Holly Kennedy – Town of East Greenbush
Tom Grant – Rensselaer County Legislature

Meeting called to order at 7:30 by Mr. McCann.

PUBLIC COMMENT: None.

MINUTES:

MOTION: Mr. Lansing made a motion to accept the minutes of the March 20, 2018 meeting as presented. 2nd Ms. McCord. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: Ms. Giugno made a motion to accept the Off-Warrant dated April 11, 2018 in the amount of \$365,701.36 which included the bond & interest on the bond. 2nd Mr. Lansing. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Mr. Lansing made a motion to authorize the signing of the Warrant dated April 11, 2018 in the amount of \$31,369.98. 2nd Ms. McCord. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: With 28% of the year over, Mr. Lansing made a motion to accept the P & L and Balance Sheet as presented. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

SERVICE COMMITTEE: No meeting.

ADMINISTRATION COMMITTEE:



Community Relations Coordinator & the additional Maintenance Staff are working out well.
The packet for evaluating the Director will be distributed at the September meeting and should be returned within 1 month.

A meeting with the insurance broker will be held this spring.

Two Youth Services positions are open.

An interim Summer Reading Coordinator will be hired.

An informational pamphlet is in the planning stages.

FRIENDS OF THE EAST GREENBUSH COMMUNITY LIBRARY:

The book sale is set to begin this weekend.

TOWN OF EAST GREENBUSH:

A year-round building is being planned for the town park.

The table in Town Hall for NLW was successful and something permanent is suggested.

The Library has been linked to the Town under the Recreation link.

RENSSELAER LEGISLATURE:

Voting on a new purchasing policy will take place this month.

UHLS:

New state budget - \$1.8 million to Upper Hudson.

PERSONNEL:

MOTION: Mr. Lansing made a motion to accept the Personnel memo as presented. 2nd Ms. McCord. All in favor. None opposed. The motion carried.

DIRECTOR'S REPORT:

192 patrons used the tax prep program.

English language course continues to grow. 1 participant has been admitted to SUNY and given library credit.

350 people attended the "Before the Academy Awards" program.

100 patrons came dressed in green on St. Patrick's Day.

The early literacy program continues to grow.

The J pop collection is displayed in the Children's Room in book store style and cannot be reserved.

7 people are involved in the Mango learning language program.

Wednesday, April 18, 2018 is Staff Development Day.

OLD BUSINESS:

The heat pumps have arrived, the final measurements have been completed and construction will begin soon.



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NEW BUSINESS: None.

MOTION: Ms. McCord made a motion to adjourn at 8:50. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

Respectfully submitted,
Eileen Riley, Recording Secretary