

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
MAY 16, 2017**

Adopted June 20, 2017

In attendance: Michael Poost - President
Mandy McCord - Vice President Kevin Mccann - Treasurer
Jim Lansing - Secretary
Jill Dugas Hughes- Library Director Elizabeth Giugno
Lisa Fox Bob West
Lynne Oudekerk - Friends of the Library Tom Grant - Town of East Greenbush

Meeting called to order @ 7:35.

Minutes of the April 28, 2017 meeting corrected as follows:
New Business Line #3 "Board minutes should not be purged"; Adjourn: Ms. McCord.

MOTION: Ms. McCord made a motion to accept the minutes as corrected 2nd Ms. Fox. No further corrections. All in favor. None opposed. The motion carried.

PUBLIC COMMENT: None.

TREASURER'S REPORT: Mr. Mccann proposed an amendment to the Budget in line with personnel decisions taken by the Board at the April 18, 2017 meeting.

MOTION: Mr. Lansing made a motion to approve the proposed amendment to include the following budgetary line changes:
Income/Schodack: \$272,415
Expense/Health Insurance: \$96,143
Expense/NYSLRS: \$131,095
Expense/Total Salaries: \$930,756
Expense/Social Security & Medicare: \$71,218
The proposed amendment increases the total income line by \$14,441 and the total expense line by \$14,441.
2^d Mr. West. All questions were answered to the satisfaction of the Board. All in favor. None opposed.
The motion carried.

MOTION: Ms. Fox made a motion to authorize the signing of the Warrant dated May 10, 2017 in the amount of \$27,973.94. 2^d Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: With 36% of the year completed, Ms. McCord made a motion to accept the P & L & Balance Sheet as presented. 2^d Ms. Fox. No further discussion. All in favor. None opposed. The motion carried.

MOTION: Ms. Fox made a motion to accept the Off-Warrant dated May 10, 2017 in the amount of
\$78,219.16 + \$4,380.00 for a total of \$82,599.16. 2^d Ms. Giugno. No further questions. All in favor. None opposed. The motion carried.

TOWN OF EAST GREENBUSH:

This week the Town Board will pass a resolution to begin construction on the sidewalk, which will include the Library portion, in the amount of \$1,164,745.65. Mr. Poost will meet with the contractors before the construction begins to discuss the issue of preserving as many trees as possible.

FRIENDS OF THE LIBRARY:

The Book Sale earned \$14,600.00

The MOU was approved by the Friends Board today.

ADMINISTRATION COMMITTEE:

Health insurance - will be addressed under New Business;

Budget amendment - see motion under Treasurer's Report.

SERVICE COMMITTEE:

Update on health insurance; additional signage.

DIRECTOR'S REPORT:

Attendance is down but usage is up, 5% in the month of April; program attendance & outside meetings have also increased East Greenbush is outpacing other area libraries in growth.

OLD BUSINESS:

Sidewalk- see Town notes;

Lighting project coming to completion -will have 3 lights in the 2'x2' fixture to match the original configuration;

Heat pump project will cover 2 grant cycles - the entire project will be planned with 2 phases each including a grant.

MOTION: Mr. Mccann made a motion to approve the Engineering Services proposal from GPI in the amount of \$7500.00. 2^d Mr. Lansing. No further questions. All in favor. None opposed. The motion carried.

The wireless microphones have been sent to a 2^d company to see if they can be fixed.

NEW BUSINESS:

Trash enclosure gate needs to be rebuilt at a cost of \$4,320.00 + a power finish \$700.00. Mr.

Poost will discuss the project with Wainschal Associates.

MOTION: Mr. Mccann made a motion to approve the replacement of the refuse enclosure gate at a cost of \$5,050.00. 2^d Ms. McCord. All questions answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. Fox made a motion to increase the stipend for employee insurance effective 7/1/17 as follows:

\$600.00 for individuals & an individual with spouse;

\$850.00 for an individual with children & a family.

2^d Ms. Giugno. All questions answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. McCord made a motion to adjourn at 9:15. 2^d Ms. Fox.

Respectfully submitted, Eileen Riley
Secretary to the Board of Trustees