

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
MAY 17, 2016**

Adopted June 21, 2016

In attendance: Michael Poost – President
Mandy McCord- Vice President
Lisa Fox
Jennifer O'Brien

Jill Dugas Hughes – Library Director
Tom Grant – East Greenbush Town Board
Eileen Riley – Recording Secretary

Absent, Excused: Jim Lansing, Elizabeth Giugno, Kevin McCann

Meeting called to order @ 7:30.

No public comment.

MOTION: Ms. O'Brien made a motion to accept the minutes as presented. 2nd Ms. Fox. None opposed. All in favor. The motion carried.

MOTION: With 37% of the year completed, Ms. O'Brien made a motion to accept the P & L and Balance Sheet as presented. All questions were answered to the satisfaction of the Board. None opposed. All in favor. The motion passed.

MOTION: Ms. McCord made a motion to accept the Off-Warrant in the amount of \$82,609.37. 2nd Ms. O'Brien. All questions were answered to the satisfaction of the Board. None Opposed. All in favor. The motion carried.

MOTION: Ms. O'Brien made a motion to authorize the signing of the Warrant in the amount of \$13,365.99. 2nd Ms. McCord. None opposed. All in favor. The motion carried.

MOTION: Ms. Fox made a motion to accept the Personnel Memorandum as presented. 2nd Ms. O'Brien. All in favor. None opposed. The motion carried.

DIRECTOR'S REPORT:

The Summer Reading Program begins June 27. This year's theme is fitness. Volunteers are needed on that day at 1:00, 3:00 and 7.

The Board discussed the work being done on Community Way .

The Director is working with Season's East to keep maintenance costs within the budget.

The website is being redone.

Laptops are being updated with a more effective anti-virus software.

The Farmers' Market will be held on Wednesday's June – October.

Ms. Dugas Hughes will make a presentation on the present and future needs of fiber and its cost will be discussed at the budget meeting.

FRIENDS: No report.

TOWN OF EAST GREENBUSH: No report.

OLD BUSINESS:

DDC is completed.

Next strategic planning meeting is 6/14. The survey is due by 6/6.

MOTION: Ms. Fox made a motion recommending the Library continue its health insurance with Bouchey & Clarke for the next 12 month cycle. 2nd Ms. O'Brien. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

NEW BUSINESS: None.

Ms. Fox made a motion to adjourn at 9:05. 2nd Ms. O'Brien.

Respectfully submitted,
Eileen Riley, Recording Secretary