

EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
JUNE 16, 2015

In attendance: Michael Poost – President
Lisa Fox – Vice President
Kevin McCann – Treasurer
Mandy McCord – Secretary
Evelyn Neale – Library Director
Lois Papp – Interim Library Director
Elizabeth Giugno
Jennifer O’Brien
Patty Hulihan
Eileen Riley – Recording Secretary

Meeting called to order at 7:40 p.m..

Mr. McCann made a motion to accept the May minutes as presented. 2nd Ms. Giugno. No questions. All in favor. No objections. The motion passed.

Mr. McCann made a motion to accept the resignation of Christina Morrison with regret and to accept the appointment of Michael Catoggio as a substitute librarian. 2nd Ms. Hulihan. No questions. All in favor. No objections. The motion passed.

Mr. McCann made a motion to authorize the hiring for the position of Library Trainee as defined by Civil Service with a salary of \$18.00 per hour. The position would be held by a current student who would complete her degree in 1 year and would be effective until her graduation. This authorization will broaden the available pool of applicants to fill Christina Morrison’s position beyond the Librarian I list. It is expected that her full-time position will be replaced by two part-time positions. 2nd Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. No objections. The motion passed.

Ms. Hulihan made a motion to authorize the signing of the Warrant in the amount of \$23,302.87. 2nd Ms. O’Brien. No questions. All in favor. None opposed. The motion passed.

Ms. Fox made a motion to accept the Off-Warrant in the amount of \$75,136.65. 2nd Ms. McCord. All in favor. None opposed.

Ms. Fox made a motion to accept the P&L reflecting the completion of 45% of the year and the Balance Sheet. 2nd Ms. McCord. No questions. All in favor. None opposed. The motion passed.

The 2016 Budget in the amount of \$1,569,524.00 will be presented at a Public Hearing on Tuesday, July 21, at 7:00.

Service and Administration Committees: No June Meeting.

Task Force:

The North Greenbush letter is ready to be mailed. Mr. Poost will call the Board President a week after it is mailed.

There is informal information that the YMCA does not want Community Way to become Michael Rd. but that Hawthorne Ridge may not object. The 3 organizations need to meet to decide if it will be done.

The parking lot has been completed with DOT spec grade materials and the plan is to seal coat it every 2-3 years.

There is one light broken in the parking lot. There is an estimate of \$3,000 - \$4,000.00 to repair it. To replace all the lights with LED lights with rebates could be as low as \$12,000.00. That amount could be financed through National Grid with an additional 15% reduction if it is paid in full in 1 payment. The item was tabled for 1 month.

13 applications have been received for the position of Library Director with 8 advancing to the Search Committee. The next meeting of the Committee will be June 22 or 23.

Director's Report:

The web site has been down because of changes at Upper Hudson.

The Library has purchased 1 ROKU and the staff is being trained in its use. In the future more could be purchased and lent to patrons.

ULAN is forming a Peer-to-Peer User Support Group to work on correcting the problems with the migration.

New Business: Mr. McCann made a motion to approve the signing of the bank resolution. 2nd Ms. Fox. No questions. All in favor. None opposed. The Trustees and the interim director signed the resolution.

A new staff copier is needed. The best price received is for leasing a machine from National Business Equipment for \$245.00 per month, which includes all supplies except paper and staples. Ms. Neale will check for an option to own or get a \$1.00 buy out at the end of 3 years. Mr. McCann made a motion to authorize Ms. Neale to contract for the National Business Equipment copier. 2nd Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion passed.

Old Business: None.

Board Comments: None.

Respectfully Submitted,
Eileen Riley
Recording Secretary