

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
JULY 18, 2017 – ADOPTED ON SEPTEMBER 19, 2017**

In attendance: Michael Poost– President
Mandy McCord– Vice President
Kevin McCann– Treasurer
Jim Lansing– Secretary
Jill Dugas Hughes– Library Director
Lisa Fox
Elizabeth Giugno
Bob West
Lynne Oudekerk– Friends of the Library
Judith McGuire– Friends of the Library
Tom Grant- Town of East Greenbush
Eileen Riley- Secretary to the Board of Directors

Meeting called to order @ 7:35.

MINUTES: The June minutes were corrected to add \$ to the first motion under the Treasurer's Report.

MOTION: Mr. McCann made a motion to accept the minutes of the June 20, 2017 Board meeting as corrected. 2nd Mr. West. All in favor. None opposed. The motion carried.

TREASURER'S REPORT:

MOTION: Ms. Giugno made a motion to authorize the signing of the Warrant dated July 12, 2017 in the amount of \$25,202.24. 2nd Ms. Fox. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: With 53% of the year complete, Ms. Fox made a motion to accept the P & L and Balance Sheet as presented. 2nd Mr. West. All in favor. None opposed. The motion carried.

MOTION: Mr. Lansing made a motion to accept the Off-Warrant dated July 12, 2017 in the amount of \$87,635.03. 2nd Ms. Giugno. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to present for the public vote the 2018 Budget in the amount of \$2,018,714.00, which includes public funds of \$1,647,049.00. 2nd Ms. Giugno. No further comments. 5 Approved. 2 Opposed. The motion carried.

The Library Director will convene a meeting of the East Greenbush Library Strategic Planning Committee. The date is pending.

PERSONNEL MEMO:

Joanne Jakiela has retired due to illness. Lois Papp has resigned due to a move. Mr. McCann thanked the Library staff for the Board for their help in maintaining library services through the summer. Mr. McCann also thanked Ms. Papp for the Board for her services to the Library.

MOTION: Mr. McCann made a motion to accept the Personnel Memo has presented. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

DIRECTOR'S REPORT: Highlighted the individual department reports.

ADMINISTRATION COMMITTEE:

Discussed personnel issues
Other items to be addressed under "old business"

SERVICES COMMITTEE:

No Report

FRIENDS OF THE EAST GREENBUSH LIBRARY:

Children's Festival will be held in September
Fall Book Sale will be held
\$81.00 was raised for the Library @ Hannaford.

TOWN OF EAST GREENBUSH:

Lost only 1 tree that was not anticipated in the sidewalk construction
Town staff has been directed to submit budget requests to be included in the 2nd year of audit

OLD BUSINESS:

The lights are up to date & due for final inspection by National grid
The documents for the heat pump will be going out for bid and will be included in 2 grant cycles
Quotes for power to the shed are being sought & will be paid by the Friends

NEW BUSINESS:

There is a trustee opening for a 5 year term on the UHLS Board for a medium sized library in Rensselaer County. Two applications are requested and are due August 7, 2017.

Mr. Poost thanked Mr. McCann & Ms. Dugas Hughes for their work on the budget.

BOARD COMMENTS: None.

Ms. McCann made a motion to adjourn @ 9:10. 2nd Ms. Fox.

Respectfully Submitted,
Eileen Riley, Secretary to the Board of Directors