

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
JULY 19, 2016**

Approved 9/20/16

In attendance: Michael Poost – President
Kevin McCann – Treasurer
Jim Lansing – Secretary
Jill Dugas Hughes – Library Director
Lisa Fox
Elizabeth Giugno
Jennifer O’Brien
Lynne Oudekerk – Friends of the Library
Tom Grant – Town of East Greenbush
Eileen Riley – Recording Secretary

Mandy McCord absent excused.

Meeting called to order @7:35.

PUBLIC COMMENT: None.

MINUTES: Corrected as follows:

Lynne Oudekerk removed from attendance;
Suzanne Aiardo added in attendance;
last paragraph of minutes remove “and noted etc.” in last sentence.

MOTION: Ms. Fox made a motion to accept the minutes as corrected. 2nd Mr. Lansing. No further discussion. All in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: Ms. Fox made a motion to authorize the signing of the July 13, 2016 Warrant in the amount of \$23,560.78. 2nd Ms. O’Brien. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

MOTION: Ms. O’Brien made a motion to accept the P & L and Balance Sheet as presented. 2nd Mr. Lansing. All in favor. None opposed. The motion carried.

MOTION: Ms. Fox made a motion to accept the Off-Warrant dated July 13, 2016 in the amount of \$83,995.57. 2nd Ms. Giugno. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

PERSONNEL MEMORANDUM:

MOTION: Mr. McCann made a motion to accept the Personnel Memorandum as presented. 2nd Mr. Lansing. All questions were answered to the satisfaction of the Board. All in favor. None opposed. The motion carried.

DIRECTOR'S REPORT:

Circulation continues to grow.
Attendance at all programs, except YA, has increased.
Staff computers have been updated with no cost to the Library.
Pronunciator has been renewed.

BUDGET:

MOTION: Mr. McCann made a motion to present to the public on September 8, 2016 the proposed 2017 Budget in the amount of \$1,920,741.00. This budget constitutes a .78% increase over the 2016 budget and a 2.5% increase in the tax levy. 2nd Ms. O'Brien. All questions answered to the satisfaction of the Board. 5 in favor. 1 opposed. The motion carried.

FRIENDS OF THE LIBRARY:

Bylaws have been updated.
An additional member has been added to the Board as the data manager.
Officers and chairs of the Book sale committee and the advocacy/membership committee will be identified.
Calls will be made in August to get out the vote.
A booth will be at the Farmers' Market & the East Greenbush Town Festival for getting out the vote.
The Children's Book Sale will be Saturday September 24.
The fall Book Sale will be Thursday October 27 to Sunday October 30.

TOWN OF EAST GREENBUSH:

Town Festival August 20 @ Hampton Manor Lake;
Hearing on Code of Ethics July 20, info on the town website & the vote is scheduled for the August Town Board meeting August 17.

There is a position opening on the Board.

OLD BUSINESS: Board members will receive additional feedback on the Strategic Planning Survey by e-mail. The mission statement remains the same. The revised tag line is "Inspiring Ideas, Strengthening Community, Enriching Lives".

MOTION: Mr. McCann made a motion to adjourn at 8:52. 2nd Ms. Fox. All in favor. None opposed. The motion carried.

Respectfully submitted,
Eileen Riley, Recording Secretary