

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
JULY 21, 2015**

Adopted 9/15/15

In attendance: Lisa Fox – Vice President
Kevin McCann – Treasurer
Mandy McCord - Secretary
Lois Papp – Acting Library Director
Evelyn Neale – Consulting Library Director
Elizabeth Giugno
Eileen Riley – Recording Secretary
Michael Poost- Excused
Patty Hulihan- Excused
Jennifer O’Brien- Excused

Meeting called to order at 7:30 by Ms. Fox.

No Public comment.

The following corrections were made to the June minutes:

- Pg.2 community Way to Community Way paragraph 2 line 1;
- Pg. 2 delete “All 3 must agree.” Paragraph 2 line 3;
- Pg. 2 used to user paragraph 8 line 1.

Ms. McCord made a motion to accept the June minutes as corrected. 2nd Ms. Giugno. No further discussion. All agreed. None opposed. The motion passed.

Treasurer’s Report:

Ms. Giugno made a motion to accept the Warrant in the amount of \$34,965.42. 2nd Ms. McCord. All questions were answered to the satisfaction of the Board. No further discussion. All agreed. None opposed. The motion carried.

With 53% of the year complete, Ms. Giugno made a motion to accept the P & L and Balance as presented. 2nd Ms. McCord. No further discussion. All agree. None opposed. The motion carried.

Ms. Giugno made a motion to authorize the signing of the Off-Warrant in the amount of \$86,683.42. 2nd Ms. McCord. All questions were answered to the satisfaction of the Board. No further discussion. All agreed. None opposed. The motion carried.

Budget Committee: The 2016 Budget was presented in the amount of \$1,905,845.00. Total Books and Materials line was corrected to read \$130,337.50. The Budget reflects an increase of 0.94% on the tax rate. Mr. McCann made a motion to accept the Budget as corrected. 2nd Ms. McCord. No further discussion. All agreed. None opposed. The motion carried.

Service Committee: No report.

Administration Committee:

The Board election will be held on September 10, 2015, managed by the League of Women Voters. The room has been approved and all requirements are being fulfilled per existing plan. On the same date there will be a Primary held in a separate room.

The Umbrella Insurance Plan premium has increased 11.5%. At \$6,453.00 the approximate increase is \$665.00. Ms. Papp will follow up with Rose and Kiernan for the names of the various companies they are shopping and the rates each one is proposing.

Task Force:

The North Greenbush letter has elicited 1 response to date.

Ms. Neale will discuss the solicitation of bids for the Control System with Mr. Poost.

The Community Way issue has been discussed with the head of facilities for the YMCA and Hawthorne Ridge. The YMCA has concerns about traffic patterns. Hawthorne Ridge needs to consult at a corporate level.

The parking lot repaving project has been completed.

The discussion of the parking lot lights was tabled until the September meeting.

Director' Report:

A recent website problem was caused by a change in the UHLS website. Because UHLS did not respond to the Library's request for assistance, the issue had to be addressed with an outside IT consultant at a cost of \$900.00. UHLS has refused to share the cost of the repair, so \$450.00 will be withheld from the UHLS quarterly payment and the issue will be discussed further at the September Board Meeting.

New Business:

Ms. Neale will forward necessary information on the election to Ms. Papp.

20 new computer monitors have been received. The ones being replaced can be offered to other libraries in the system or sold according to the library's deaccession policy.

Board Comments: None.

Search Committee: Mr. McCann made a motion authorizing Ms. Fox as Chairperson of the Search Committee to offer the Director's position to Jill Dugas Hughes and to negotiate the terms and conditions of her employment . 2nd Ms. McCord. All questions were answered to the satisfaction of the Board. All agreed. None opposed. The motion carried.

Mr. McCann made a motion to adjourn at 9:15. 2nd Ms. McCord.

Respectfully submitted,
Eileen Riley, Recording Secretary