

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING  
SEPTEMBER 17, 2019**

**Approved 10/15/2019**

In attendance: Michael Poost – President  
Kevin McCann – Vice President  
Bob West – Treasurer  
Lynne Oudekerk – Secretary  
Elizabeth Giugno- Trustee  
Mari Harris- Trustee  
Eileen Riley – Recording Secretary  
Jill Dugas Hughes – Library Director  
Excused: Shay Harrison- Trustee  
Other: Liz Reyner – President - Friends of the East Greenbush Library  
Tom Grant – Rensselaer County  
Holly Kennedy – Town of East Greenbush  
Frank Coppa- Community Member  
Rick Matters- Community Member  
Mary Anne Matters- Community Member

**PUBLIC COMMENT:** Rick and Mary Anne Matters offered a proposal to change the name of the East Greenbush Community Library to the East Greenbush Library and Community Center.

**MOTION:** Mr. West made a motion to refer the proposal to the Administration Committee to research the legal and municipal issues inherent in the proposal. 2<sup>nd</sup> Mari Harris. All in favor. None opposed. The motion carried.

**MINUTES:** The following corrections were made to the July 16, 2019 minutes:  
Under Minutes “correctios” was corrected to “corrections”.  
Under Budget Report “in increase” was corrected to “an increase”.  
The final payment on the Bond was corrected from “2021” to “2020”.  
Under Old Business “Audit in progress” was corrected to “Financial Review in progress in lieu of an audit”.

**MOTION:** Mr. McCann made motion to accept the minutes of the September 17, 2019 Board meeting as corrected. 2<sup>nd</sup> Ms. Oudekerk. All in favor. None opposed. The motion carried.

**TREASURER’S REPORT:**

**MOTION:** Ms. Oudekerk made a motion to accept the Off-Warrant dated July 10, 2019 – August 13, 2019 in the amount of \$143,229.90. 2<sup>nd</sup> Ms. Giugno. All in favor. None opposed. The motion carried.

**MOTION:** Mr. McCann made a motion to accept the Off-Warrant dated August 13, 2019 in the amount of \$24,115.97. 2<sup>nd</sup> Ms. Giugno. All in favor. None opposed. The motion carried.

**MOTION:** Mr. McCann made a motion to accept the Off-Warrant dated August 14, 2019 – September 6, 2019 in the amount of \$102,688.62. 2<sup>nd</sup> Ms. Oudekerk. All in favor. None opposed. The motion carried.

**MOTION:** Mr. McCann made a motion to authorize the signing of the September 6, 2019 Warrant in the amount of \$23,456.03. 2<sup>nd</sup> Ms. Harris. All in favor. None opposed. The motion carried.

**MOTION:** With 68% of the year completed, Mr. McCann made a motion to accept the P & L and Balance Sheet dated September 6, 2019 as presented. 2<sup>nd</sup> Ms. Oudekerk. All in favor. None opposed. The motion carried.

**ADMINISTRATION REPORT:**

A construction grant proposal Enhancing Community Connections to UHLS has been prepared in the amount of \$152,465.00, covering some items that have already been budgeted and others added. The potential balance for the Library is \$76,232.00.

**MOTION:** Mr. McCann made a motion to authorize the submission of the Enhancing Community Connections Grant Proposal to UHLS. 2<sup>nd</sup> Ms. Oudekerk. All in favor. The motion passed.

**SERVICE COMMITTEE:**

**MOTION:** Mr. McCann made a motion to accept the Library Card Policy as presented. 2<sup>nd</sup> Ms. Harris. All in favor. None opposed. The motion carried.

**FRIENDS OF THE EAST GREENBUSH LIBRARY:**

The Children's Book Festival will be held this weekend.  
Preparations are under way for the Adult Book Sale in October.  
A Volunteer Fair will be held November 2, 2019.  
The final Friends meeting of the year will be on November 11, 2019 and will include elections.

**TOWN OF EAST GREENBUSH:**

Public meetings have been scheduled at Town Hall on the Town Center Planned Development District, a 5-year multi-use project.  
Monday, October 23rd Steering Committee meeting.  
Monday, September 30th a public workshop at the Red Barn.

**RENSSELAER COUNTY:**

Budget workshops are in progress and the budget will be submitted in 2 months.  
The Library has received a \$250.00 Legislative grant.

**UHLS:**

Contracts with libraries are being redone to reflect all services.

**DIRECTOR'S REPORT:**

Ms. Harris has been voted into a 5-year term on the Board.  
The budget received 241 "yes" votes out of 291 cast.  
Our general liability insurance has been renewed.  
There was a presentation to the Schodack Town Board on September 12 in coordination with Castleton and Nassau Libraries.

September is National Library Card Sign up Month. Children are encouraged to visit the library to get their first library cards and receive a goody bag. We will also be offering library card sign up at the Children's Festival and Book Sale on September 21.

New residents are being mailed "welcome packets" with a library card.

Our summer reading program was a success! Patrons read 14,833 books were read during our 10,000 book challenge over the summer.

**PERSONNEL MEMO:**

**MOTION:** Mr. West made a motion to approve the Personnel changes as presented. 2<sup>nd</sup> Ms. Giugno. All in favor. None opposed. The motion carried.

**OLD BUSINESS:**

**MOTION:** Ms. Oudekerk made a motion to accept the 2018 Financial Review dated July 16, 2019 from Stark & Basila as presented. 2<sup>nd</sup> Ms. Harris. All in favor. None opposed. The motion carried.

Ms. Harris made a motion to adjourn at 9:15. 2<sup>nd</sup> Ms. Giugno.

Respectfully submitted,  
Eileen Riley, Recording Secretary