



Inspiring Ideas, Strengthening Community, Enriching Lives

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## Director's Report - April 2019

*Submitted by Jill Dugas Hughes*

*Presented to the Library Board of Trustees, May 21, 2019*

### April Feedback from Patrons

"Absolutely LOVE this library. The selection, the staff is amazing. Plus, the \$\$ I save borrowing instead of buying books, CD's, movies." R. Robinson

"Would you please put PG/PG 13 movies in the teen room? It would be easier to find appropriate movies."

### Statistics of Note

Library visits are down 15% year-to-date, despite the library being open 4% more hours. Usage of library collections has decreased 6%. AV use has dropped 12%. We are seeing significant decrease in DVD checkouts. This will continue to have an impact on our lending, as Adult Video circulation is currently one of our highest circulating collections. Meanwhile, digital lending continues to grow (21% more than 2018, year-to-date). Additionally, teen collection usage continues to grow, 10%.

East Greenbush cardholders are borrowing 1% less than last year, Schodack lending is flat, and Castleton lending has increased 3%.

Attendance at library programs continues to grow. We have been able to hold 10% more educational programs in 2018 and have seen a 14% increase in attendance. Additionally, public usage of meeting rooms has increased 20%.

### Reader's Advisory Tools

If you have a moment, check out the awesome updates Karrie made to the "Find Your Next Read" reader's advisory section of the website . It features lots of helpful book lists and links to help our patrons (and us!) find something great to read.

### New Museum Passes

1 pass to the Eric Carle Museum of Picture Book Art in Amherst, MA.

2 Empire Passes for entrance to New York State parks.

### Friends Book Sale Update

Setup began on Friday, 4/26 at 3:30-5:30 and continue each day (following library hours) until the sale began on 5/2. Sale Dates were: Thursday 5/2 (5-8:30), Friday 5/3 (9-7pm \*new hours), Saturday 5/4 (10-4:30pm), Sunday 5/5 (12-3pm\* new hours). Although there were 3 other book sales in the area, with on and off rain for the duration, we had a fairly steady stream of patrons throughout. Our total proceeds (not counting coins) was \$13,916. this was about \$1000 less than the sale last Spring. Despite sending a huge number of books to new homes, we still had a great number of books unsold.



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## National Library Week

We did a lot of fun things to celebrate National Library Week this year. In the main library, we dedicated a table to hold bookmarks and coloring sheets. Staff and patrons also took part in a fun book review activity. We had blank bookmarks which people filled out with their review recommendations. They were placed in books, and the next person to check that item out will get a fun review to read.

We also set up a quiz station called “What Dewey Decimal Number Are You?” We had stickers for people to wear to show off their DDC Number. Surprisingly, my Dewey Decimal Number was 636: Pets and Farm Animals! It was a fun surprise! “Awesomely, this category is actually listed in technology — rumor has it because back in Dewey’s day, farm animals WERE technology? It’s one of our favorite DD idiosyncrasies – just like you, dear reader, you idiosyncratic riddle, wrapped in a mystery, inside an enigma.”

<https://www.nypl.org/blog/2018/12/10/dewey-quiz>

Finally, but certainly not least, we celebrated National Library Workers Day with breakfast, lunch, and dinner to celebrate staff! What a fun team we have!

## Facilities Update

ActionSigns installed the Hurr Education Center lettering and commemorative plaque on Monday, May 6. The interior was painted by Paul and new artwork was hung.

Paul painted the wall outside behind the circulation desk. He is working on repainting the library as time permits.

We had to make several minor repairs to the cooling tower this month and Paul replaced several faucets.

## IT Update

The bill collector on the public copier broke and was repaired.

We replaced the EnvisionWare server, which controls public computers and printing. It took longer than planned, and I'd like to thank staff members who had to deal with impatient patrons. The upgrade was mostly successful, with one notable exception. Double-sided printing did not work properly. Karrie has worked to solve this issue with EnvisionWare.

The server that runs our public computer sessions, printing, and mobile printing, is on its last legs. We had planned to upgrade this machine to a new Windows 10 machine later this year, but some recent disk errors have made the migration an emergency. It was completed on Thursday, April 25. Public computers and printing were unavailable during the upgrade. Kudos to Karrie for a smooth upgrade.

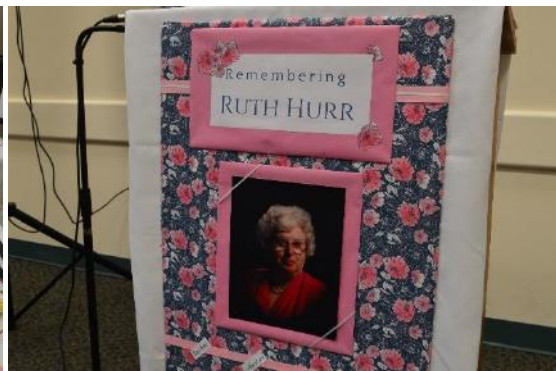
## Hurr Education Center

East Greenbush Central School District teacher Ruth Hurr was honored on Tuesday evening as a room was dedicated in her honor. The new Hurr Education Center is located past the circulation desk and will be available for literacy volunteer tutoring, genealogy research, collaborative or quiet study, conducting interviews, and receiving one-on-one assistance with resumes or legal matters.



The ceremony was in recognition of Ms. Hurr's longtime involvement with the library and in gratitude for her monetary donations to the library and East Greenbush Education Foundation. Many thanks are due for our incredible staff who pitched in to make this event a success. In particular, I would like to recognize Susan Bell for overseeing all the details and adding her creative touch to the event. Additionally, thank you to Vicki Bucciantini, Kathy Rossello, and Sue Dague who also helped plan and host the event. Thank you all for attending the event. It is so nice to have 100% board representation. Special thanks to Kevin and Shay for assisting with the guest lists and to Betty, Lynne, and Mari for their assistance with set up.

<http://egcsd.org/2019/05/15/dedication-ceremony-honors-former-teacher/>





## Staff Development Day

A successful staff development day was held on April 30th at the Red Barn (East Greenbush Town Park). The day was packed with team building and shared learning. The topics centered around customer service. Specifically, we delved into service to patrons with all abilities, and the science behind the importance of youth services. A special thank you to staff members Holly Huzar who began the day with a drum circle; Selena Piro, Jen Lubbers, and Karrie McLellan who assisted with technology; and Susan Bell and Vicki Bucciantini who helped with refreshments. A highlight of the day was the afternoon program “Everyone Serves Young Families” led by Mary Fellows, Manager Youth and Family Services for the Upper Hudson Library System. Mary will attend a board meeting in the fall to present a shortened version of her presentation to the library board. You will love it! Thank you to the library board for allowing us to close the library so we could bring our large staff together for the day. It was invaluable. Thank you also to the Friends of the Library who supported this event financially.



## Reference Department Report - April 2019

*Submitted by Elizabeth Putnam*

### Reader's Advisory page redesign

Karrie implemented changes to the reader's advisory section of the Adult Services web page that have streamlined the look of the page while adding more content. The updated page offers lists of new books, staff picks, award winners, books by topic/genre, and prominently features our book recommendation database, *NoveList*.

### Periodicals re-shelving

Remember the creaky, often-broken, hinged shelf lids in the periodical section? They are gone! Our periodicals are now displayed in face-out, clear acrylic holders. Patrons are delighted (several commented that they are no longer afraid to browse through back issues for fear of breaking the shelf), staff are delighted. Thank you, Paul, for removing the hinged shelves and Circulation for re-shelving the periodical collection in its renovated home.



### National Library Week

We marked National Library Week (April 7-13) with a musical performance sponsored by the Friends of the Library. An audience of 29 enjoyed great jazz with Trio Lingo.

We also offered patrons library themed coloring pages, book recommendation bookmarks, and a "What Dewey Number Are You?" quiz to celebrate the week.

### Library of Things

A new croquet set, bocce set, and laminator have been added to the Library of Things (LoT). We've also outfitted a Kindle device with eBooks of local interest and e-only singles (short works by major authors only available in eBook format) that will be added to LoT in May. Items from the collection have circulated 53 times since its inception in March!

## Displays

This month's displays (Shakespeare's birth anniversary, Game of Thrones, and spring-break themed Library of Things) received lots of appreciative feedback from patrons.



## Professional Development and Service

April 5 / Catherine / Packing Your Digital Go Bag: Essential Disaster Health Information on Your Mobile Device / MLA / 1 hour

April 15 / Laurie / Upper Hudson Winter Reading Challenge committee meeting / UHLS / 1.5 hour

April 15 / Laurie / Program Swap meeting / UHLS, MVLS, SALS / 1 hour

March-April / Elizabeth / Empowering Yourself in a Post-Truth World / SUNY Albany and Empire State College / 6-week online course





**31 Programs (19 sessions) – 484 Attendees**  
**Average attendance per session: 15.6**

Date	Program Title	Category	Type	Attendance
4/1/2019	AARP TaxAide	Legal & Financial	Partner Organization	38
4/1/2019	ENL: English as a New Language	Education & Employment	Partner Organization	6
4/1/2019	Safe Space for Writing with Sisters in Crime	Books & Writing	Partner Organization	3
4/1/2019	Monday Evening Book Discussion	Books & Writing	Volunteer Led	9
4/2/2019	Drop-In Tuesday Tech Time	Computers & Technology	Volunteer Led	3
4/2/2019	Greenbush Garden Club presents Healthy, Happy Hydrangeas	Science & Nature	Partner Organization	19
4/3/2019	ENL: English as a New Language	Education & Employment	Partner Organization	8
4/7/2019	A Musical afternoon with the Adirondack Baroque Consort	Music & Performances	Library Paid	16
4/8/2019	AARP TaxAide	Legal & Financial	Partner Organization	21
4/8/2019	ENL: English as a New Language	Education & Employment	Partner Organization	7
4/8/2019	AARP Smart Driver Course	Legal & Financial	Partner Organization	30
4/9/2019	Drop-In Tuesday Tech Time	Computers & Technology	Volunteer Led	3
4/9/2019	Hampton Manor: In the Beginning to the Present	History & Genealogy	Community Member-Led	45
4/10/2019	ENL: English as a New Language	Education & Employment	Partner Organization	6
4/10/2019	Financial Aid Workshop with Capital District Educational Opportunity Center	Education & Employment	Community Member-Led	0
4/10/2019	Legal Project Free Legal Consultations	Legal & Financial	Partner Organization	3



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4/10/2019	Society for Creative Anachronism presents: Medieval Storytelling, Song, and Poetry Performance	Music & Performances	Partner Organization	16
4/13/2019	The Friends of the Library present: Trio Lingo Musical Jazz Concert	Music & Performances	Friends Sponsored	29
Date	Program Title	Category	Type	Attendance
4/14/2019	Greenbush Historical Society presents Military Balloons and the Civil War	History & Genealogy	Partner Organization	69
4/15/2019	ENL: English as a New Language	Education & Employment	Partner Organization	5
4/15/2019	Monday Morning Book Discussion	Books & Writing	Library Staff-Led	13
4/15/2019	Safe Space for Writing with Sisters in Crime	Books & Writing	Partner Organization	3
4/15/2019	Crafter Eve - Safety Pin Jewelry	Arts & Crafts	Library Staff-Led	11
4/16/2019	Drop-In Tuesday Tech Time	Computers & Technology	Volunteer Led	3
4/16/2019	Mat Yoga with Camie	Health & Wellness	Library Paid	18
4/17/2019	ENL: English as a New Language	Education & Employment	Partner Organization	4
4/17/2019	Free Monthly Movie - Mary Poppins Returns	Movies & Games	Volunteer Led	59
4/18/2019	Food for Thought Cookbook Club - It's a Wrap!	Food & Cooking	Library Staff-Led	5
4/23/2019	Drop-In Tuesday Tech Time	Computers & Technology	Volunteer Led	6
4/23/2019	Mat Yoga with Camie	Health & Wellness	Library Paid	22
4/29/2019	ENL: English as a New Language	Education & Employment	Partner Organization	4
			<b>Total</b>	<b>484</b>





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## Resource Sharing & Access Report - May 2019

*Submitted by Dawn Geurds*

### Highlights:

- April 2019 weather was mostly rainy. Temperatures were nothing to write home about.
- Library was closed all day Tuesday April 30, for Staff Development Day.

### Statistics:

- Answered 10 reference questions by e-mail.
- Requested 22 ILLS
- Received 22 ILLS
- Sent out 8 ILLS
- 867 items requested within UHLS.
- 4,408 items were placed on the Hold Shelf.
- 2,441 items were pulled from our shelves and sent to other libraries within the UHLS, to fill requests for their patrons.
- 430 expired holds were not picked up by the patrons that requested them.
- 8 items were found on the library's shelves that were marked lost in transit.
- 20 items were found on the shelves from the Unfilled But Available Item-Level Requests Report
- Library was open 28 days / 280 hours.

## Youth Services Report - May 2019

*Submitted by Molly Chatt*

### Outreach

Our department attended three outreach events this month and had one group visit the library. Jen visited New Dreams Nursery School to teach the children about the library and to conduct a Storytime on April 9<sup>th</sup>, and Joelle went to Discovery Place Preschool and did Storytime for three classes on April 12<sup>th</sup>. Sarah did crafts and distributed library information at the annual YMCA Healthy Kids Day on April 27<sup>th</sup>. Campers from the YMCA visited the library during the April school break for stories and short movies with Molly.

### 1000 Books Before Kindergarten:

24 new children registered for the 1000 Books Before Kindergarten program this April. There were 31 check-ins this month to record another 100 books read, and two children finished the program! We also held our annual 1000 Books Party on April 13<sup>th</sup>, and this year's graduates of the program were honored. The highlight of the event was a special appearance by Pete the Cat.



**Pete the Cat makes a guest appearance at our 1000 Books Before Kindergarten Party!**



**Soren finished reading 1000 books!**

### Meetings & Continuing Education:

- Molly attended the final session of the Youth Services Empowerment, Advocacy, + Leadership Academy (EALA) on April 25<sup>th</sup> in Tarrytown, "Budget Planning & Financial Management." She also was required to give a presentation to the YSS Board as part of the Academy and graduated from the program along with 21 other participants. She attended NYLA's annual Youth Services Section conference the following day for workshops on children's programming and literature.
- Our library hosted a Teen Librarian Meetup on April 11<sup>th</sup>. It was organized by the UHLS, MVLS, and SALS library systems, and over 30 teen librarians attended. Jenna was present for the entire meetup, and Jen attended a panel session about teen volunteer management during the day as well.



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### Tween/Teen Services:

There were 166 teens in the teen room during the 13 days librarians staffed the area in April.

### Children's Programs

PROGRAM	AGE	# SESSIONS	# CHILDREN	# ADULTS
Baby Bookworms	0-18 mos.	2	11	14
Toddler Storytime	19-36 mos.	5	139	126
Preschool Storytime	3-5	6	121	99
Saturday Storytime	0-5	1	13	11
Art Discovery w/ Arts Center	2-5	1	28	21
Music Together	0-5	2	44	43
Homeschool Meetup	5-12	1	5	2
Mad Science: Chem in a Flash	Gr. K-5	1	19	14
1000 Books Before Kindergarten: Pete the Cat	0-5	1	37	34
Building Club	5+	1	7	4
Stickers & Stamps	3+	1	8	4
Messy Morning	All ages	1	16	10
Pete the Pirate	3+	1	68	44
Family Movie Night	All ages	1	6	7
Erector Sets	7+	1	19	9
WMHT: Chicks & Salsa	3-7	1	17	13
LOOK w/ Pride Center (Parenting Program)	adults	1	0	6
New Dreams Preschool (OUTREACH)	2-5	1	22	2
Discovery Place Preschool (OUTREACH)	2-5	3	38	25
Y Kids (VISIT)	5-8	1	23	2
Healthy Kids Day @ YMCA (OUTREACH)	All ages	1	19	17
<b>Total Children's Programs</b>		<b>34</b>	<b>660</b>	<b>507</b>

### Tween/Teen Programs

PROGRAM	# SESSIONS	# TWEENS/TEENS
Anime Club	2	31
Teen Mashup	2	20
TV (Teen Volunteer) Club	1	4
<b>Total Teen Programs</b>	<b>5</b>	<b>55</b>



Teens played Jenga and card games at Friday Mashup.



The Teen Volunteer (TV) Club made bookmarks promoting kindness to place in random library books.

### Department Statistics

Reference questions -- children's & teen desks	824
Computer Assistance	56
Miscellaneous questions – program signups, board games, directional, meeting rooms	165
Games Computer Sessions	599
Volunteers	6 volunteers worked 11.5 hours





## Technical Services Report - May 2019

*Submitted by Susan Dague*

The Cataloging Advisory Council met on the 4<sup>th</sup>. The CD-ROM item type has been eliminated as an item type choice in Sierra. Several libraries are purchasing VOX books and Wonderbooks from Playaways to take the place of standard read-along books with positive results.

I attended the adult services department meeting on the 9<sup>th</sup>.

I attended OCLC's Virtual AskQC (Ask Quality Control) webinar on the 10<sup>th</sup>. This month's topic was member training offered by OCLC.

Kathy, Lisa and I attended staff development day on the 30<sup>th</sup>.

### Statistics:

- Number of items processed: 462 (total – unknown)

Audio (adult + YA + juvenile)	14
Juvenile Fiction	212
Juvenile Nonfiction	7
Electronic (adult + YA + juvenile)	10
Fiction (adult + YA)	36
Miscellaneous (equipment)	8
Unknown (on order records)	266
Nonfiction (adult + YA)	67
Print Subscriptions (adult + YA + juvenile)	92
Video (adult + juvenile)	16

= 728

- Number of items withdrawn: 663

Added for the year to date: 2,818

Withdrawn for the year to date: 2,470

Total items: 94,449

## Digital Services Report – May 2019

*Submitted by Karrie McLellan*

### Online Presence:

- Library Market Calendar: Patron reported that she was receiving an “invalid library card” message when trying to reserve a room. Residency is not required for room reservations, but the library card field is available. When a non-resident card was entered, the application was rejected. If no card number is entered, it was accepted. Opened a ticket with tech support.
- Schedule3W (staff calendar): A new feature has a bug in it. There is supposed to be a + available after an employee name in the locations x time view that will allow a scheduler to add a shift. In Internet Explorer, it does not show up as a +. In all browsers, clicking it leads to an error. I have reported it to Schedule3W.
- Connect2U: Updated meeting room cart modules to reflect the new computers on the carts in preparation for circulation staff training.
- Website
  - Replaced abandoned (insecure) business hours plugin.
  - Replaced paid Facebook feed plugin with a free plugin provided by Facebook.
  - Deleted unnecessary plugins.
  - Installed and configured InfiniteWP on the new Dreamhost server to manage all of our websites. Tweaking the configuration will be an ongoing task.
  - Worked with Elizabeth to reconfigure our readers advisory pages to be easier to access and use.
- Twitter: We were locked out of our account for a couple of days because Twitter wanted us to confirm our identity, but the confirmation code emails were not coming in. I was finally able to reach an actual person and they resolved the issue.

### UHLS:

- Sierra: No news is good news.
- Our blogs hosted with UHLS are still not using SSL certificates (https instead of http), so they are being blocked by some browsers. Instead of using the free Let’s Encrypt certificates like we use on our main site, they are paying for two-year certificates for each library, and we will be billed for them.

### Library Computers/Hardware:

- Exploring Veeam to improve the quality of our server backups to tape and the cloud.
- Reconfigured our Fake News Quiz computer to display a Which Dewey Decimal Number Are You quiz for National Library Week.
- The presentation remote disappeared from meeting room cart #2 and a replacement was ordered. There is now a spare presentation remote in the staff goody box.
- The microphone portion of the wireless lavalier mic in the large meeting room went missing and was replaced.
- Some new staff computers have arrived and were configured! Others are still sitting in El Paso, waiting to be shipped with many other backlogged computer orders. Our sales rep is calling the shipper daily for updates.

- Was able to set the public copier to use letter size paper when scanning items smaller than letter size. This should cut down on the amount of reference assistance needed by patrons. The copier will still ask for ledger paper if a large item is on the scanner.
- After this month's updates, the EnvisionWare server had trouble rebooting and reported a disk error. For that reason, the replacement was the first new computer configured, and migrating the server from its current Windows 7 machine became a top priority. The migration was completed on 4/29. Unfortunately, there are issues with double-sided printing we were unable to resolve. This is an issue between the HP universal driver and Windows 10. I have opened a separate support ticket with EnvisionWare to resolve this.
- YS printer was not printing yellow (JPOP labels), despite the yellow toner being half full. The orange did not print until the half-full magenta was replaced. If this happens again with the current cartridges, I will put in a service call.
- Sencourse assisted us in migrating our people counter server into the cloud. We have all the functionality of the software with none of the overhead of running another physical machine on-site. Reports are much more versatile and easier to use.
- Connectwise, the software I use to remote into machines on the network and manage a variety of functions, has been upgraded to include "Third-party software patching." This means updates on browsers, Adobe products, Java, and other programs will happen automatically during our maintenance window on Thursday night.
- Faronics was able to fix the issue that was preventing Firefox from updating on computers with Deep Freeze Cloud installed.
- Patron reported he was unable to connect to a work VPN from our wireless network, though it works with other public wireless networks. Rawdon from UHLS came out to test and was able to connect to several VPNs. Our conclusion is that either the patron connected to the wireless without opening a browser and accepting the agreement, or the destination network is rejecting ours for some reason.

#### Statistical Notes:

- The new people counter installation has the ability to ignore counts during our closed hours. Our totals may appear to be lower because maintenance counts from before and after the library is open are no longer included.

#### Current/Upcoming Projects:

- Phone system upgrade
- Staff computer configuration
- 2020 Technology Plan
- LibraryAware subscription drive
- SMS broadcast software



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#### In progress, but holding:

- Exploring a feature in Square that would allow us to accept donations (and possibly payment for event tickets and library swag) online. (hold for credit card policy change)
- Set up a test sub-intranet that may facilitate communication with the Board. (queued behind other projects)
- Laptop loan policy update
- Calendar changes RE: Hurr room change and new meeting room policy.

#### Back-Burnered Projects:

- Website
  - HTML 5 compliance testing
  - Considering slider replacements
  - Migration to new host
- Investigate consistently subpar fiber internet speed





## Circulation Report - May2019

*Submitted by Marion Pierson*

The Circulation Advisory Council met on April 3rd. Holly hosted Craftereve on April 15th. Holly and Marion hosted the Food for Thought Cookbook Club on April 18th. Deanna Fox, a reporter with the Times Union ran an article about local cookbook book groups and included the East Greenbush Library club (the longest running club in the area!) in her feature. The article appeared in the April 10th edition of the newspaper, and also online at <https://www.timesunion.com/living/article/Cookbook-clubs-draw-food-and-book-lovers-13757780.php>

Nine circulation staff team members attended Staff Development Day on April 30th. Thank you to the Board of Trustees for allowing us this time to learn and connect with each other.

### Statistics

**Patrons:** 53 new patrons registered at the East Greenbush Community Library in April 2019, down from 69 new patron registrations in April 2018.

East Greenbush Residents	34
Schodack Residents	9
Out of System	1
Other	9

**Checkouts:** According to the UHLS monthly report there was a 10% decrease in circulation.

April 2019	28,364
April 2018	31,429

**Volunteers:** 14 volunteers worked 40.25 hours.

Outreach volunteers	10
Adult	4

**Notary Services:** Roseann and Marion notarized 21 documents for community members.



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## Outside Groups – May 2019

*Submitted by Kathy Rossello*

<b>52 Total Programs Reserved: 44 Programs Held - 8 Cancellations</b>		
<b>Title</b>	<b>Event Date</b>	<b>Expected Attendance</b>
Dance Practice	4/1/2019	12
Girl Scout Junior / Cadette - Think Like a Programmer	4/1/2019	20
Tuesday Ramblers	4/2/2019	25
Homebuyer Orientation	4/3/2019	50
SOFA Presentation: Understanding Your Social Security Benefit Options	4/3/2019	25
Flying Knights Model Aircraft Club	4/3/2019	20
Tri-City Hat Ladies	4/4/2019	20
American Needlepoint Guild	4/4/2019	15
Capital Region Romance Writers of America	4/6/2019	40
MLP Season 9 Premiere watch party	4/7/2019	20
Dance Practice	4/8/2019	12
Girl Scout Meeting	4/8/2019	12
Girl Scout Junior / Cadette - Think Like a Programmer	4/8/2019	20
Tuesday Ramblers	4/9/2019	25
Girl Scout troop 1190	4/9/2019	8
Girl Scout Troop 1111	4/10/2019	12
Girl Scout Troop 1296 Meeting	4/11/2019	40
East Bank Arts Alliance	4/11/2019	20
CDLUG (Capital District Linux Users Group)	4/13/2019	40
Capital Hudson Iris Society	4/14/2019	40
Staging Youths Future Inc.	4/15/2019	30
Fearless Fretters open jam for old time music	4/15/2019	15
Columbia Youth Lacrosse Club	4/15/2019	25
Good Buy Book Club	4/15/2019	10
Greenbush Historical Society	4/16/2019	25
Tuesday Ramblers	4/16/2019	25
Girl Scout troop meeting	4/16/2019	8
Card makers	4/18/2019	15
Dance Practice	4/18/2019	12
Dance Practice	4/18/2019	20
MVP Medicare Advantage Plan Seminar	4/22/2019	10



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Travel Buddies	4/22/2019	30
Commons Homeowners Annual Meeting	4/22/2019	60
Tuesday Ramblers	4/23/2019	25
The Writer's Bloc	4/23/2019	6
Upstate NY Cosplay Society	4/23/2019	10
Embroiders' Guild of America - NY Capital District Chapter	4/24/2019	10
Staging Youths' Future, Inc., Rehearsal	4/24/2019	30
Stop NY Fracked Gas Pipeline	4/24/2019	20
Staging Youths' Future, Inc., Rehearsal	4/25/2019	30
Dance Practice	4/25/2019	12
Sustainability Challenges - League of Women Voters Rensselaer County	4/25/2019	50
Friends of the Library Book Sale set-up	4/26/2019	12
Friends of the Library Book Sale set-up	4/26/2019	12
<b>Total Expected Attendance</b>		<b>978</b>
<b>8 - Cancellations</b>		
Adoption STAR Adoption Orientation Session	4/2/2019	25
Dance Practice	4/4/2019	12
Capital Region Romance Writers	4/13/2019	40
Cross Stitch Plus	4/15/2019	15
Girl Scout Troop 1111	4/17/2019	12
Stop NY Fracked Gas Pipeline	4/17/2019	20
East Greenbush Pop Warner Board Meeting	4/23/2019	15
Hunt First Time Home Buyer	4/24/2019	15
<b>Total Expected Attendance (cancellations)</b>		<b>154</b>