

**EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING
DECEMBER 17, 2019**

APPROVED 1/21/2020

In attendance: Michael Poost – President
Kevin McCann – Vice President
Bob West – Treasurer
Lynne Oudekerk – Secretary
Mari Harris- Trustee
Shay Harrison- Trustee
Jill Dugas Hughes – Library Director

CALL TO ORDER: The meeting was called to order at 7:35 p.m.

PUBLIC COMMENT: None

MINUTES:

MOTION: Mr. Harrison made a motion to accept the minutes of November 19, 2019 as written. 2nd Mr. West. All voted in favor. None opposed. The motion carried.

TREASURER’S REPORT:

MOTION: Ms. Oudekerk made a motion to accept the Off Warrant dated December 13, 2019 in the amount of \$155,127.31. 2nd Mr. McCann. All in favor. None opposed. The motion carried.

MOTION: Mr. McCann made a motion to authorize the signing of the Warrant dated December 16, 2019 in the amount of \$49,317.56. This includes payment for new furniture for the children’s room (7,235.34) and the teen room (\$1,018.93). 2nd Mr. Shay. All in favor. None opposed. The motion carried.

MOTION: With 95% of the year completed, Mr. McCann made a motion to accept the P & L and Balance Sheet as presented. Of note, the Capital Reserve has increased by \$128,260.32 and the Operating Contingency Reserve is up \$47,382.32 since the end of 2018. 2nd Ms. Harris. All in favor. None opposed. The motion carried.

DIRECTOR’S REPORT:

Patrons, community members, staff, and a town board member have selected three finalists from the 38 submissions to replace Sully as the children’s room mascot. Voting for the mascot will take place between December 20, 2019 and January 5, 2020.

Hoopla, the library’s newest digital streaming service, went live on December 2, 2019 and patron usage has been higher than original projections.

COMMITTEE REPORTS:

ADMINISTRATION COMMITTEE: There is no report as there was no meeting in December.

SERVICE COMMITTEE: There is no report as there was no meeting in December.

LIAISON REPORTS:

FRIENDS OF THE EAST GREENBUSH LIBRARY: There was no report.

TOWN OF EAST GREENBUSH: There was no report.

TOWN OF RENSSELAER: There was no report.

UHLS: There was no report.

PERSONNEL: There was no report.

NEW BUSINESS:

MOTION: Mr. McCann made a motion to approve the Upper Hudson Library Access Network (UHLAN) Services contract for the period January 1, 2020 – December 31, 2022. The 2020 fee assessed to the East Greenbush Community Library will be 2% more than the UHLAN fee assessed in 2019. The contract fee for 2021 and 2022 will be determined after further exploration of formulas that would distribute the formula fairly among UHLS libraries. 2nd Mr. West. All approved. None opposed. The motion carried.

A proposed 2020 meeting schedule was presented to the board for consideration. The Administration Committee was asked to consider the date of the budget/trustee election vote, which is now scheduled for September 3, 2020, the Thursday before Labor Day.

MOTION: The meeting adjourned at 8:44 p.m.

Respectfully Submitted.
Lynne Oudekerk, Secretary