



10 Community Way  
East Greenbush, NY 12061  
[eastgreenbushlibrary.org/friends-of-the-library](http://eastgreenbushlibrary.org/friends-of-the-library)  
[foegel@gmail.com](mailto:foegel@gmail.com)

FRIENDS OF THE EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING  
November 19, 2019

In attendance: Liz Reyner – President

Eileen Riley – Secretary

Patrick Cronin – Data Base Officer

Linda Murphy – Book Sale Chairperson

Anne Burton – Advocacy Chair and Book Sale Committee

Jean Sheviak – NYLA Legislative Committee Representative for the Friends

Jill Dugas Hughes – Library Director

Michael Poost - Library Board President

Elizabeth Giugno

Charlie Pensabene

Judith Maguire

Jackie Rios-Avila

Dinah Farrington

Mari Harris

Tom Grant

**MINUTES:** Ms. Reyner made a motion to accept the minutes from the September 17, 2019 meeting as presented. 2<sup>nd</sup> Mr. Poost. All in favor. None opposed. The motion carried.

**TREASURER'S REPORT:** Additions added to budget:

Waste Management bill \$923.90

Mabey's bill not received yet

Donations \$217.96.

**MOTION:** Ms. Burton made a motion to accept the Treasurer's report as presented. 2<sup>nd</sup> Ms. Harris. All in favor. None opposed. The motion carried.

**BOOK SALES:**

- Children's Book Sale - Remaining books went to Concerns U, Literacy Volunteers & library patrons.
- Adult Book Sale – Remaining books went to Habitat for Humanity, a school in the Philippines, Concerns U, Albany county jail and volunteers. These donations saved \$400.00 on recycling.
- Pop Up Book Sales began with the Farmers Market this summer. There is now an ongoing book sale display that is replenished by Library circulation staff, who also make the sales. \$436.25 profit has been realized to date.

**MEMBERSHIP:**

- Household membership is down to 335, of which 239 are renewals from 2018.
- New memberships are up to 65 this year. Refreshed memberships from prior years (mostly 2017) total 31.

**PUBLIC RELATIONS:** No report.

**ADVOCACY/GOTV:** Legislature will be in session on Advocacy Day.

**BOARD OF TRUSTEES:**

- The new Library telephone system will be turned on tomorrow.
- The NYS Construction Grant has received 53% funding and may receive additional funding.

**LIBRARY REPORT:**

Information on the new database which will include website, donations, manage volunteers, etc.

**2020 Meetings:**

- The planning meeting will be held January 21 at 5:30. It will not be a regular Friends meeting.
- Regular meetings will be held on February 18, April 21, June 16, September 15, November 17.

**OLD BUSINESS:**

- (1) The Volunteer Fair held on November 2 was successful. 8 people showed interest in volunteering to work on the data base or as book sorters.

Additional agencies participating included the Y and the Red Cross.

- (2) **NYLA:**

Ms. Reyner attended at no cost to the Friends.

The "Above and Beyond" Award was presented to Jean Sheviak.

Program topics for 2020 can be presented to Ms. Sheviak.

- (3) A book sale chairperson is still being sought. 2 people are being considered. The issue was tabled for the January meeting.

**NEW BUSINESS:**

- (1) Proposed slate of officers for 2020:

Liz Reyner – President

Eileen Riley – Secretary

Jackie Rios-Avila – Treasurer

Patrick Cronin – Database Officer

(No Vice-President)

**MOTION:** Ms. Murphy made a motion to accept the proposed slate. 2<sup>nd</sup> Ms. Burton. All in favor. None opposed. The motion carried.

- (2) An end-of-year donation solicitation letter will be updated from last year and sent out.

- (3) **MOTION:** Mr. Grant made a motion to authorize a Friends matching grant of \$2,748.00 for the completion of the electrical work in the Shed. 2<sup>nd</sup> Ms. Giugno. All in favor. None opposed. The motion carried.

Ms. Farrington made a motion to adjourn at 7:30. 2<sup>nd</sup> Mr. Pensebene. All in favor.

Respectfully submitted  
Eileen Riley, Secretary

## Friends of the East Greenbush Community Library

### Treasurer's Report – 11/19/19 Meeting

**Balance Forward (as of 9/17/19)** **\$ 40,483.28**

#### Expenses

##### Children's Festival & Book Sale

Kristy's Barn - donuts & apples	\$	304.00	
Cash Box Starter	\$	375.00	
Linda Muphy - expenses & gift cards	\$	373.73	\$ 1,052.73

##### Adult Fall Book Sale\*

Jessika Hazelton - lawn signs	\$	22.00	
Focus/Baysis - BookSaleFinder.com ad	\$	45.00	
Cash Box Starter	\$	568.00	
Griffin Hotaling - security	\$	120.00	
Linda Murphy - expenses	\$	94.00	\$ 849.00

Stark & Basila CPAs - 2019 tax prep \$ 550.00

Subtotal Expenses \$ 2,451.73

#### Income

Membership	\$	355.00	
	\$	217.96	
Tote Bags	\$	20.00	
Pop-up Book Sales	\$	436.25	
Children's Festival Book Sale	\$	6,406.55	
Adult Fall Book Sale	\$	15,061.43	

Subtotal Income \$ 22,497.19

**Ending Balance (as of 11/19/19)** **\$ 60,528.74**

**Net proceeds from Children's Book Sale** **\$ 5,353.82**

**Net proceeds from Adult Fall Book Sale\*** **\$ 14,212.43**

*\*Does not include all expenses - i.e., Mabey's, Waste Management*