



10 Community Way | East Greenbush, New York 12061  
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## **Minutes of Apr 18, 2017**

**Present:** Pat Cronin, Mary Davitt, Betty Giugno, Tom Grant, Mari Harris, Lois Hazelton, Jill Dugas Hughes, Judith Maguire, Mary Ann Morgan, Linda Murphy, Lynne Oudekerk, Michael Poost, Mabel Pruden, Liz Reyner, Jean Sheviak, Kate Hafner

**Minutes:** Minutes of the February 21, 2017 regular meeting were approved.

**Treasurer's Report:** Judith submitted the treasurer's report; the balance as of April 18, 2017, which is \$52,906.45

### **Membership/Database:**

At this point we have 209 friends, of which 11 are new and 198 are renewals. There were \$3310 in membership and \$2255 in donations

Pat Cronin is in the process of creating an online database that will be easier to access.

### **Book Sale:**

- Books are still coming in---sometimes so much it's hard to sort, and other times at a manageable rate.
- Book Sale set-up starts on the evening of April 27 (we need more people to move boxes from the shed to the set-up tables!)and ends the afternoon of May 4.
- Book Sale starts at 5 PM on May 4 and ends with the bag sale on May 7; we still need people to help clean up and load leftover sale books for Thriftbooks.com at 3 PM on May 7.
- We have decided to suspend donation from April 23 to May 14 and evaluate whether we can continue to hold the book sales with the volunteers we get both setting up (April 27 to May 4) and breaking down on May 7.

### **Advocacy and Publicity:**

- Lois Hazelton has arranged spots in this week's Advertiser to both advertise the book sale and request more volunteers. Pratt has generously agreed to the use of their electronic bulletin board to advertise the sale and the bowling alley has agreed to have it placed there. WMHT will also advertise our sale.
- Advocacy Day went well and the proposed cuts to Library budgets appear to have been removed, so our lobbying may have been quite effective.
- Deadline for the next Newsletter is May 5; some photos from the sale may be included.

## **Grant Requests:**

A total of \$9259 was unanimously approved:

- \$2420 for the Youth and Teen Summer Reading Program and prizes
- \$1925 for the Summer Music Series, which includes 5 concerts, to be held indoors/outdoors. This includes the Red Haired Strangers performing a collection of classic American rock songs on July 5, 2 Broads with Alotta Sound on July 12, Sonny and Perley featuring heir unique blend of Jazz, Bossa Nova, American Songbook Standards and International Cabaret on August 2, and two musical groups we have not yet signed contracts with for July 26 and August 4.
- \$500 for the Adult Summer Reading Prize and Refreshments
- \$2214 for the Museum Pass Program. Three additional passes have been added to keep up with the demand (31% more in the past year.)
- \$400 for the purchase of outdoor chairs and blankets to be circulated to patrons and encourage use of outdoor facilities
- \$1800 for Staff Development to evaluate internal processes and maximize staff productivity, morale, and trust. (Includes lunch for the staff retreat.)

## **Library news:**

- The new LED Light Fixtures are in the process of being installed, but there is some concern in a lessening of brightness; the company installing the fixtures will retrofit at no cost to us.
- The new Library web page is almost ready to launch.
- Circulation was up 9% in March and some of the increase may have been due to decreasing the fines and removing limits on the number of DVDs allowed to be taken out at one time
- Budget season starts and we will be applying for grants to complete our replacement of parts of the HVAC system and lighting.
- Children's book Week is May 1-5.

## **Friends News:**

- Suzanne Airado was not present for her "Thank you for all you've done for us through the years and good luck in your new home." party; she was delayed planning finishing work on the new house. Lynne will make contact later this week.
- Since Suzanne is moving and that will leave the vice president post empty, it was moved that Liz Reyner replace her until the next election upon receipt of Suzanne's resignation. The motion was passed unanimously.
- We netted \$211 from the DVD sale during the February Film Festival.
- A possible recruitment for more volunteers sometime in October was suggested.
- A November Volunteer Appreciation Reception is being planned
- It was suggested that volunteers attend library events to promote more active memberships.
- The discussion of MOU and joining NYLA's Friends of Libraries Section was tabled until the next meeting
- A meeting to discuss membership, the database and the identity of the Friends will be arranged sometime before the next meeting.

**Next Friends Meeting:** June 20, 2017 at 6:30 PM

Submitted by Kate Hafner