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FRIENDS OF THE EAST GREENBUSH COMMUNITY LIBRARY BOARD MEETING FEBRUARY 16, 2021

In attendance: Charlie Pensabene - President
Liz Reyner - Treasurer
Eileen Riley - Secretary
Jill Dugas Hughes - Library Director
Michael Poost - Board President
Elizabeth Bellino
Dinah Farrington
Lois Hazelton
Tom Grant
Linda Murphy

MINUTES:

MOTION: Mr. Poost made a motion to accept the minutes of the November 17, 2020 Board meeting. 2nd Ms. Reyner. None opposed. All in favor. The motion passed.

TREASURER'S REPORT:

Balance: \$23,754.72
Expenses: \$342.27

End of year fundraiser: \$4331.00
Valentine's raffle: \$304.00
Amazon: \$32.00

Membership renewals continue to come in. Ms. Bellino is revising the Renewal form on the website.

MOTION: Ms. Bellino made a motion to accept the Treasurer's Report as presented. 2nd Mr. Grant. None opposed. All in favor. The motion passed.

BOOK SALE:

No fundraising report; More bundles made for a future sale.

March 13, 2021 Ms. Reyner, Ms. Riley and any Board members willing to assist will meet from 11 AM - 2 PM at the shed to organize bundles for a sale the following weekend.

March 20, 2021 there will be a bundle book sale for Friend's only. Mr. Pensabene and Ms. Reyner will arrange to send emails announcing the sale to members only. Books

will also be accepted for future book sales by dropping them in a bin.

NEW BUSINESS: Membership renewal forms will be in patrons' mailboxes by the 1st week in March.

PUBLIC RELATIONS: Updating the website to be more generic: eliminate the info about the major book sale and focus on the "grab & go" sales.

ADVOCACY: No report.

DIRECTOR'S REPORT: Request to reallocate monies received for grants that could not be used as planned because of Library closure during the pandemic.

1. Staff development funds: \$ 4,300.00 grant, \$1,700.00 remains for faculty morale boosters during 2021 because of their exceptional work during the pandemic.
2. JPOP for Youth \$9,500.00. Use the remaining balance of \$4,857.00 for the JPOP collection.
3. Tech \$900.00: Use \$413.00 balance for tech book collection.
4. Young adult \$1,700.00: Use \$21.75 balance to add to the graphic novel collection.
5. Hot Off the Press \$1,117.00: \$183.00 remains and are requesting an additional \$2,000.00 for this service.
6. Large print books \$2,200.00: Grant not spent in 2020, will be spent in 2021.
7. Kits for children's room \$1,749.00 remaining and will be used to repair kits.
8. 100% of \$2,400.00 funded by Friends will be used for the collection this year of snow shoes, etc. that patrons are enjoying.
9. \$1,000.00 remains from \$2,500.00 funding for museum passes and it will be used for museum passes this year with an additional grant possibly needed.
10. \$2,485.00 remaining for periodicals and will be used for periodicals this year.
11. \$3000.00 remains for Library materials and the Library will be requesting an additional \$2,000.00.
12. \$207.00 from the summer reading program and \$2,000.00 for the music series will be used this year for outdoor activities.
13. \$2,000.00 remains from the Farmer's Market fund because the YMCA took on additional costs so the remaining funds will be allocated for "Hot off the Press" series.
14. 278.00 remains from the Film Festival and will be used for Hoopla.
15. \$767.00 remains from youth and adult kits which are very popular (608 kits were requested in January).
16. \$700.00 fish tank maintenance grant will be used this year.
17. \$2,500.00 for Youth Services, specifically the children's festival, and the \$4,000.00 for the summer reading program will be used for the same activities this year,
18. The balance of the digital signage grant, \$437.00, will be added to the NYS grant to update the meeting rooms. Grant will be used for Hoopla.
19. The Library will not do the Passport Agency so the \$1,350.00 will be used for Hoopla Hot and Hot off the Press.
20. \$3,628.17 remaining from programs no longer needed will be divided between Hot off the Press and Hoopla.

MOTION: Ms. Reyner made a motion to accept the plan for the use of remaining funds. 2nd Ms. Farrington. None opposed. All in favor. The motion passed.

BOARD OF DIRECTORS: Mr. Poost advised:

- Town of Schodack will pay their full assessment to the Library for 2021.

- Advocacy Day at the state will be virtual this year. Meetings will be held but space is limited so interest participants need to apply ASAP.

- 1 newly elected trustee has moved out of the area leaving an opening for the Board. Two candidates have applied and will be interviewed by the Board tonight, a decision made and a trustee added to the Board by the March meeting.

OLD BUSINESS:

- updating by-laws
- Vice President still needed
- Database Manager needed.

NEW BUSINESS: Information on Sustainable Shelf, a service that separates books into resale or sustainably recycled. It is an option for the Friends to consider when we have a high volume of books and without our usual book sales.

Next meeting April 20, 2021 at 6:30.

ADJOURN: Ms. Reyner made a motion to adjourn at 7:30. 2nd Ms. Murphy. None opposed. All in favor, The motion passed.

Respectfully submitted,
Eileen Riley, Secretary