

In attendance: Michael Poost – President
Bob West – Treasurer
Kevin McCann – Vice President (absent)
Lynne Oudekerk – Secretary
Jill Dugas Hughes – Library Director
Mari Harris
Elizabeth Bellino-Giugno
Shay Harrison
Holly Kennedy – Town of East Greenbush
Liz Reyner – Friends of the East Greenbush Community Library
Eileen Riley – Recording Secretary

Meeting called to order at 7:35 p.m.

PUBLIC COMMENT: None.

MINUTES: The May 21, 2019 minutes were corrected to reflect the correct date of the public meeting on the proposed budget to July 16, 2019.

MOTION: Mari Harrison made a motion to accept the corrected minutes of the May 21, 2019 Board meeting. 2nd Mr. West. All in favor. None opposed. The motion carried.

TREASURER'S REPORT:

MOTION: Ms. Oudekerk made a motion to accept the Off-Warrant dated June 12, 2019 in the amount of \$102,132.42. 2nd Mr. West. All in favor. None opposed. The motion carried.

MOTION: Ms. Harris made a motion to authorize the signing of the Warrant expenditures dated May 12 through June 18, 2019 in the amount of \$19,886.24. 2nd Mr. Harrison. All in favor. None opposed. The motion carried.

MOTION: With 45% of the year completed, Ms. Harris made a motion to accept the P & L and Balance Sheet dated June 12, 2019 as presented. 2nd Mr. Harrison. All in favor. None opposed. The motion carried.

SERVICE COMMITTEE:

- Circulation policies are being worked on to include MyCards.
- The new policies will be ready for the July Board meeting.

HEALTH INSURANCE BUDGET PROPOSAL: The 2020 Health Insurance proposal approved by the Board by consensus. The library health insurance contribution rates for 2020-2022 will be:

Employee Only: \$700 per month
Employee + Spouse: \$850 per month
Employee + Children/Family: \$1,000 per month

BUDGET COMMITTEE: The 2020 Budget Proposal will be presented to the public on July 16, 2019 in the amount of \$2,136,548.00

MOTION: Mr. Harrison made a motion to anticipate exceeding the East Greenbush and Schodack tax cap. The proposed budget represents a levy increase of 2.5%, Schodack contract increase of 2.5%, and a total budget increase of 1.5%. 2nd Ms. Harris. 5 approved. 1 opposed (Ms. Bellino-Giugno). The motion carried.

MOTION: Ms. Oudekerk made a motion to accept the proposed 2020 Budget in the amount of \$2,136,548.00 that would include the \$15,000.00 contribution from the Friends of the Library. 2nd Ms. Harris. 1 opposed (Ms. Bellino-Giugno). 1 abstention (Mr. West). The motion carried 4-1-1.

The \$15,000.00 gift from the Friends has been approved until the end of the bond payment on the building which ends in 2020. That gift will be used to purchase books and materials thus minimizing the tax impact on the East Greenbush tax payer.

FRIENDS OF THE EAST GREENBUSH LIBRARY:

- Seeking officers and volunteers for the position of Vice President, treasurer, and book sale organizer.
- The Book Sale netted approximately \$12,000.00.
- There will be a pop-up book sale at the Farmers' Market.

TOWN OF EAST GREENBUSH:

- There was a public meeting on the town's comprehensive plan.
- There is an online survey (www.SurveyMonkey.com/r/EGCompPlan) for comments and suggestions.
- Next Wednesday at 6:00 p.m. in the Town Hall there will be a swearing in ceremony for the new police chief.
- The new playground equipment has been installed at the town park.
- The parking lot at the town park is scheduled to be paved.

RENSSELAER COUNTY: None.

UHLS:

- "My Card" cards have arrived and will be mailed to libraries shortly.

DIRECTOR'S REPORT:

- The summer reading program will begin Thursday, signups Wednesday. The program will include a goal of the community reading 10,000 books this summer.
- Program attendance, computer use, digital lending, meeting room use, and volunteer hours are all up. Circulation is declining overall.

PERSONNEL: Mr. West made a motion to accept the Personnel Memo as presented. 2nd Ms. Giugno. All in favor. None opposed. The motion carried.

OLD BUSINESS:

- 2018 financial review is in progress.
- The Director and Mr. Poost are obtaining proposals from Building Mechanical System companies.
- The Director and Mr. Poost met with representatives from the Castleton and Nassau libraries to discuss library services to the Town of Schodack. The Schodack 2020 contract was discussed. An additional meeting with Schodack will be scheduled.

Ms. Oudekerk made a motion to adjourn at 9:15. 2nd Ms. Harris. All in favor.

Respectfully submitted,
Eileen Riley, Recording Secretary